

## My Personal Army JROTC Portfolio for:

### Cover Sheet

Full name, left level, class period, and class start date

Have 1<sup>st</sup> draft ready for inspection on:

Final portfolio due:

A completed portfolio required for a passing grade in the JROTC program.

### Table of Contents:

Number each page including title sheets.

List each page in the order that they appear in your portfolio.

### Photograph:

Attach a digital or digitized photo of yourself.

If taken in the Class A uniform, do not wear your headgear.

The photo can be sized to fit on an 8-1/2 sheet of paper.

### Personal Statement

A statement that is clear, strong, and positive. Include future objectives, skills that you have, character traits, beliefs, and opinions.

#### Paragraph One: Objective

- a. What do you want to do as an adult?
- b. Why have you chosen this career?
- c. What will you have to do to reach this goal?
- d. What will you gain personally from this goal?

#### Paragraph Two: Special Skills

- a. What skills do you have that will be helpful to you in your career?
- b. What character traits do you have that will help you in this career?
- c. What qualifies you for this job over other jobs?

#### Paragraph Three: Personal Beliefs

- a. What are some beliefs or opinions that you strongly believe are true?
- b. Why are these beliefs important to you?
- c. How will these beliefs be important to your career goals?

### Family History

As you write your family history, write a paragraph (4-6 sentences) on each of these items:

1. Your name, where you live, where you were born, how old are you.
2. Your parent's name, their occupations, their birth place and tell one interesting story about each one of your parents.
3. Your brothers or sister names, their occupation or grade, their birthplaces, and one interesting story about each.

4. Your grandparents names, their birthplace, their occupation, and one interesting story about each.
5. My most influential family member is "...". (fill in the blank) Tell why this person has been influential to you, and why you value them so much.

### **Family Tree Diagram**

### **Letters of Recommendation**

Include four letters from adults that can write about you character, dependability and hard work. *SUGGESTIONS: Former teachers, current teachers, pastors, youth counselors, neighbors, or employers.*

### **Writing Sample for Each Year of High School**

9<sup>th</sup> grade  
10<sup>th</sup> grade  
11<sup>th</sup> grade  
12<sup>th</sup> grade

### **List of Books Read**

9<sup>th</sup> grade  
10<sup>th</sup> grade  
11<sup>th</sup> grade  
12<sup>th</sup> grade

### **Leadership and Awards**

Give a description of all leadership activities.

List awards received from 7<sup>th</sup> grade to present

List all organizations that you have been involved with; as a worker, member, or volunteer.

List the classes that you have taken and include a transcript. (*See your guidance counselor*)

List all sports that you have participated in, at all levels.

If you have certificates, copy and include them. Any trophies and medals should be photographed and also be included.

### **Make a list of your interests, pastimes and hobbies.**

Write a description of your hobbies, sports and artistic pursuits.

Area One: If you collect things

- a. What do you collect?
- b. Why do you collect this particular item?
- c. What have you learned from/about your collection?
- d. What is the best part of your collection?
- e. How long have you collected this item?

#### Area Two: Sports

- a. What sport(s) do you participate in?
- b. What sports do you like to watch?
- c. Who is your favorite athlete?
- d. What was your best performance? Describe it in detail?
- e. What trophies /awards have you received?

#### Area Three: Performing Arts

What kind of music do you perform?

What genre of dance are you proficient in?

- a. Who are your favorite musical artists and/or dancers?
- b. What was your best performance?
- c. What awards have you received?
- d. How long have you performed in music/dance?

#### Area Four: Arts and Crafts

- a. What type of arts and Crafts do you do?
- b. Who is your favorite artist?
- c. Describe your best piece of art or drawing?
- d. What have you learned from Arts and Crafts?
- e. How long have you participated in Arts and Crafts

### **HERO/HEROINE**

Describe someone who is your primary hero/heroine. (*This is a person whom you wish to model your life after and emulate*). Explain why this individual is your hero and what in their life has inspired you. What habits and traits have you acquired because of this individual? What goals do you have because of this person?

### **RESUME**

USE The Resume Wizard included in Microsoft Office.

### **JUNIOR ROTC ESSAY**

Essays will be graded on content, organization, and structure. The essay should also include development of the main idea or concept, special attention should be given to grammar, spelling, and punctuation. The essays are to be 250-350 words in length. Use Courier New font, size 12.

### **REQUIRED PORTFOLIO FORMS**

(Associated with the JROTC Curriculum)

Appreciating Diversity-Exercise 1: Human Graph Activity

Appreciating Diversity- Exercise2: Personal Ad

Discover Your Communication Power

Learning Styles Inventory

Personal Growth Plan  
Cadet Challenge Scorecard (*See 1SC Alford*)

## **PERSONAL FINANCE PORTFOLIO**

MY OWN FINANCIAL PLAN  
PERSONAL FINANCIAL PORTFOLIO CHECKLIST  
SATELITE DECISIONS  
MY SMART GOALS  
PERSONAL SPENDING RECORD  
FUNDAMENTAL WORKFORCE SKILLS ASSESSMENT  
WORKFORCE COMPETENCIES ASSESSMENT  
MY SKILL ASSESSMENT  
EXPLORING CAREER HISTORIES AND OPTIONS  
CREATE YOUR OWN BUDGET  
CHARTING WHERE MY MONEY GOES  
CAR SHOPPING AND LOAN CALCULATIONS  
SHOPPING FOR THE BEST CREDIT CARD  
COMPARING THE COST OF AUTOMOBILE INSURANCE & MINIMUM COVERAGE  
AMOUNTS FOR AUTO POLICIES  
RISK MANAGEMENT PLAN  
FINANCIAL TERMS GLOSSARY