



Instructional Continuity and Return to School Plan: 2020-2021

Christina Britton
July 2020



Dear Oasis High School Families,

The COVID-19 pandemic has caused a major shift in our day to day lives, procedures and our student expectations. Our number one goal is the continued education and growth of your student while providing for the safety and welfare of all students, teachers, and staff. We also wish to empower our families with options for continuous student learning.

This plan is divided into two sections: Health and Safety, and Instruction and Learning. Oasis High School will continue the same services to students as expected but our delivery will be modified to fit an on-campus model or a virtual instruction that continues at home. Information will be posted frequently on our website, so please visit the “Reopening” section, “Announcements” section, and student portal frequently. Continuous, two-way communication will be critical as we continue to educate our students in these unprecedented times. Please review these procedures and expectations carefully as our school environment will be different this year. As always, if you have any questions, please do not hesitate to contact the front office.

Thank you for your support and patience through these ever-changing, sometimes challenging times.

Sincerely,

Dr. Christina M. Britton

Proud Principal – Oasis High School

Important Contacts and Information for Oasis High School

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AICE Coordinator

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Front Office Staff

Sheila Haymans (secretary)

Lisa Abbodandolo (attendance)

Tammy Wermerskirchen (registrar)

Rhonda Pignataro (principal's secretary)

Barbie Wood (media)

Deb Downey (ERC)

Section 1: Instructional Continuity Plan

Schedule

OHS - Odd/Even Block Schedule

1 / 2 7:00am – 8:30am

3 / 4 8:35am – 10:00am

5 / 6 10:05am – 12:00pm (lunches)

7 / 8 12:05pm – 1:35pm

- OHS will operate on a 4 x 4 alternating block (odd day / even day) schedule.
- Student Return to School Options / Attendance Options
- Option 1: Full time
 - Students return full time and follow their daily schedule, 5 days per week.
- Option 2: 100% Virtual
 - Students that are participating in the full-time virtual option are expected to follow the time and class schedule from home by logging in, being present, and participating in class when it is scheduled. Attendance will be taken daily, per period. Virtual students may not log in to another period when the class is offered.
 - Virtual students must remain “live” and visible during instruction; they are not permitted to post a still picture/background or leave the video off (displaying name only). Students will exhibit proper digital and social etiquette while participating in instruction.
 - Students are expected to meet deadlines established by teachers.
 - Students will need to come on campus when state assessments are given. If the student is medically vulnerable, individual test settings and/or times will be scheduled.
 - Selection of the virtual option is quarterly, the student will need to notify his/her counselor of the intention to continue the virtual option, or switch to full time instruction.
- Option 3: Temporary Virtual Instruction Program - TVIP
 - If a student is placed on quarantine, but is still able to attend school virtually, he/she may be placed on a TVIP (temporary virtual instruction plan), specifically written for the anticipated dates he/she is on quarantine.
 - Students that are experiencing potential symptoms of COVID-19, *and whose parents notify the attendance secretary of the student’s need to stay home*, can participate in virtual instruction that day, and will be marked present that day. If a student using this option more than three consecutive days, he/she will be required to have doctor’s note for the days absent.
 - Students that are participating in TVIP are expected to follow the time and class schedule from home by logging in, being present, and participating in class.
 - Virtual students must remain “live” and visible during instruction; they are not permitted to post a still picture/background or leave the video off (displaying name only). Students will exhibit proper digital and social etiquette while participating in instruction.

- Students are expected to meet deadlines established by teachers.

Virtual Platform and Software

- All students will be issued a school-owned Chromebook. Students are responsible for all expectations listed in the OHS Technology Agreement which includes: proper device usage, storage, care, and replacement.
- Students who do not have access to internet at home should notify Mr. Loughren. Several area internet providers do provide low-cost internet; it is the parent's responsibility to reach out to that provider.

Continuation of Services

- Students with a 504, an IEP, or an EP will continue to be supported and should notify the appropriate staff member if assistance is needed. (504s: assigned guidance counselor, ELL: Ms. Alvez, ESE: Ms. Wolters). When necessary, conferences to support continuation of services can be held in person, or via video conference.

How to Access Online texts, Tutorials, Textbooks, and Tech Support

- All teachers and students will use Google classroom to communicate assignments.
- Live classes should be held in Google hangouts.
- Any necessary texts or instructional support materials will be issued by the OHS media center or will be made available online through the Google classroom platform.
- Any technical issues should be reported to the teacher, especially if it involves the submission of an assignment. If a student experiences a technical issue, it is his/her responsibility to reach out to steve.cole@capecharterschools.org.

Section 2: Health and Safety

Personal Protective Equipment (PPE) and Daily Arrival at OHS

- Students reporting to the assigned entry point is critical. All students will have their temperature taken upon arrival to school. A temperature under 100.4 is considered acceptable (Florida Department of Health – FDOH). If a student shows higher than 100.4, the student will be sent to a secured area and a parent/guardian will be called to come pick them up.
- Students are to bring their own personal protection equipment to school (*masks, face shields*). *Masks* will be required in all areas where an appropriate social distance of 6 feet may not be maintained (i.e. busses, arrival and dismissal, the front office, restrooms, hallways during class exchange, cafeteria, etc. Please review the full plan for specifics.)* All personal protective equipment should be of one solid color with no writing, designs, pictures, non-OHS logos. School colors are preferred. School logo masks and gaiters are available from our approved uniform provider, located on the OHS website.
- *Throughout this document, the term “masks” is inclusive of face masks, face coverings (gaiters), and face shields. Students not wearing masks must provide current medical documentation that they are unable to do so.

Buses

- OHS is following the recommendations of the Lee County School District (LCSD) and will provide full transportation services to students who rely on this method to get to school.
- Masks are required on the bus since proper social distancing cannot be maintained.
- Students are required to bring their own hand sanitizer for use on the bus each day.
- Bus windows will remain lowered to allow for proper ventilation.
- Students are to sit in assigned seats daily and with siblings as often as possible.
- It is important that all students follow the bus driver’s directions.
- Drivers will clean buses after each route with an approved disinfectant spray.
- Students will be grouped by their bus to have their temperature checked after exiting the bus and before entering the building. A temperature under 100.4 is acceptable.
- Buses will be unloaded one at a time at the front of the school, and students will enter through the front doors located by the main office. Students shall remain with their bus group as they line up for temperature readings.
- Students with a temperature will be escorted to the secured containment area of our school. A parent/guardian will be notified if temperature exceeds guidelines and will need to pick the student up immediately.

Student Drop-Off/Walkers

- The student drop-off area is located on the cafeteria side of the school. All walkers and students being dropped off will enter through the side gate by the cafeteria/patio. Students are required to wear a mask during this process.
- The same parent/guardian is encouraged to drop off the student daily.
- Students will have their temperatures checked immediately upon arrival at the gate. A temperature under 100.4 is acceptable.

- Students with a temperature will be escorted to the secured containment area of our school. A parent/guardian will be notified if temperature exceeds guidelines and will need to pick the student up immediately.

Bikers/Student Drivers

- Student drivers will enter through the back gate (tennis courts), and bike riders will enter through the side gate (bike rack), then proceed to the double doors by the guidance office for a temperature check. A temperature under 100.4 is acceptable. Students are required to wear a mask during this process.
- Students with a temperature will be escorted to the secured containment area of our school. A parent/guardian will be notified if temperature exceeds guidelines and will need to pick the student up immediately.

Early Arrivals

- ROTC will screen all students who arrive early prior to entering building
- Coaches will screen all athletes reporting for early morning practice prior to entering building or participating in athletics. A temperature under 100.4 is acceptable.
- Any students participating in before-school activities shall not exit the gates once on campus. The teacher/coach will escort students to the cafeteria, tennis courts.
- Students with a temperature will be escorted to the secured containment area of our school. A parent/guardian will be notified if temperature exceeds guidelines and will need to pick the student up immediately.

Hallway Travel / Movement on Campus

- Students will be wearing masks during hall travel and restroom stops.
- Hallways will be one way only; students will exit out of classrooms and the cafeteria to their right. All students will travel in the same direction.
- In the main building:
 - The middle staircase (located by main entrance / front office) will be used to go up to the second floor only.
 - The outer staircases will be used to go down to first floor. Students are NOT to go outside the gate and must re-enter the main building after coming down staircase.
 - The middle walkway on the 2nd floor will not be accessible in order to support continuous, one-way traffic.
 - The door between the counselors' offices will serve as the exit from the main building.
- In the gym building:
 - Students in the gym building will be dismissed one minute prior to those in the main building so that they have exited the building prior to class change.
 - The stairway and door by the tennis courts will be used to go down to the first floor and either exit the building or turn right to go to the gym and first floor classrooms.
 - The stairway and door by the restrooms will be used to go up to the second floor.

- Students that come from the gym shall enter the main building through the back door by the tennis courts.
- Restrooms:
 - No more than four students are permitted in the restroom at a time. While staff may be available to monitor this, students are expected to self-monitor
- Elevator
 - Only students with a signed medical excuse are permitted to use the elevator. The excuse shall have a start and end date.
 - No more than two students are permitted on the elevator at a time.

Cafeteria

- Masks will be required in the cafeteria when the student is not eating (i.e. while standing in line, being seated/dismissed, throwing trash away.)
- Breakfast: students purchasing breakfast will receive a grab and go bag.
- During lunches, students will enter the cafeteria and be seated. Students should sit with the same students / groups every day. Additional seating will be available, students should spread out as much as possible.
- Tables and chairs are not to be moved.
- Students will be dismissed by table to go to lunch line and will remain 6 feet apart while in line.
- At lunch dismissal time students will be dismissed by table.

Classrooms

- Masks are encouraged in the classroom when social distancing is not possible.
- Students will have assigned seats in all classrooms, they are NOT to move from table to table (desk). All students must face the same direction.
- Sharing of materials is not permitted.
- Restroom visits will be monitored campus wide.
- Students should not be leaving the classroom unless they are called to report to an office, or if there is an emergency.

Electives

- Electives classrooms that do not provide a traditional classroom setting shall make every effort to socially distance students and provide activities that encourage social distancing.
- Computers and or technology tools used to support learning activities will be assigned to students and will not be shared. These tools will be disinfected between class periods when in use.
- Students will be assigned seats in all possible settings.
- Gym lockers shall be assigned, and small, pre-assigned pods of students will use the locker room at a time.
- Physical Education activities should involve social distancing and discourage the sharing of sports equipment. Weights equipment will be cleaned after each use. Spotters shall remain within six feet of the student whom they are spotting.

Athletics

- OHS athletics programs will follow LCSD and FHSAA guidelines.

Students Feeling Ill or Presenting COVID-19-like Symptoms

- The OHS clinic is located in the front office (Room 110). The clinic remain in use for issues such as injuries that occur while on campus and daily distribution and monitoring of medications.
- A second area for students with a fever or presenting with COVID-19-like symptoms will be set up across from the office (Room 115).
- If a student is ill with the following: fever (100.4 or higher), chills, dry or persistent cough (not asthma related), shortness of breath (not asthma related), sore throat, diarrhea and/or vomiting (not related to food, medication, and/or other-illness related), loss of taste/smell, achy, he/she shall be escorted to Room 115.
 - The staff member will call the office to notify of the need for a student to report to the clinic.
 - The student will be escorted and wear a mask down to the clinic.
 - The student will be assessed for symptoms by clinic staff. All students will wear a droplet mask while in containment with the exceptions of those requiring increased accommodations due to shortness of breath.
 - The parent will be notified immediately of the ill student, and proper protocol and procedure for pickup; parents must pick up student within an hour of being called. If a parent cannot be reached, staff will call emergency contacts.
 - When the person responsible for pick-up arrives, the student will be escorted by a clinic staff member with a mask on, to the pick-up area outside.
 - The responsible individual will be briefed on the student's medical status, protocols and procedures for the student to return to school and given a copy of the illness policy.
 - Parents/guardians are reminded to communicate with OHS on a daily basis regarding the student's medical status.
- In order to return to school, the student must:
 - At least 72 hours has passed since recovery- defined as no fever without the use of medications and improvement in respiratory signs like cough or shortness of breath.
 - Or a health care provider has certified that the student does not have a suspected or confirmed case of COVID-19.

Students That Test Positive for COVID-19

- If the child is confirmed positive for Covid-19 the parent will notify the school immediately!
- The Lee County Health Department will assist in contact tracing and determining follow up quarantine length.
- Students that were potentially exposed to a positive case will be notified and may be required to quarantine for up to 14 days.

- Students that test positive, or are at home because of a quarantine order, may still attend virtually if they are feeling well enough (please see “Schedules” options).
- A student who has had COVID-19 can return to school when the following issues are deemed acceptable.
 - To date (7/8/2020), the following expectations are set by the DOH for mandatory 14- day quarantine:
 - Any person who tests positive will have to quarantine for 14 days, have 2 negative test results 24 hours apart from each other, and physician clearance
 - Any person that has come into close contact which is defined as less than 6 feet, for 15 minutes or more, without a face covering or approved PPE will be mandatory quarantined at home for 14 days and is to watch for symptoms and seek advice from their physician
 - Other persons who have come into contact with that individual, but were protected, may continue to work or go to school with a face covering and monitor for symptoms
 - Any siblings, staff members, and their children of a positive case will have to mandatory quarantine as well for 14 days
 - USSI is to be contacted immediately for extensive cleaning and disinfecting of the building.

Campus Signage

- The OHS campus will display signs in appropriate / designated areas that address the following:
 - Arrows demarking the direction of travel.
 - When and where to wear masks.
 - The importance of hand washing, and the practice of health habits.
 - Location of hand sanitizers.
 - Signs of COVID-19 symptoms.

Dismissal Procedures

- Masks will be worn during dismissal.
- Dismissal from OHS will take place in a staggered format.
- Bus riders will be dismissed first. They shall exit the front of the building and report directly to their bus.
- Drivers will be released next. They shall exit the appropriate exit, report immediately to their cars, and exit campus.
- Walkers, bike riders and car-riders shall be released last. Walkers and bike riders shall exit the side gate. Car-riders will report to the cafeteria and patio area.
- Students staying for after-school activities or athletics will be released last. They are to report to their activity immediately and are not to linger in the hallways.

After-school Activities

- OHS recognizes that many students and groups meet after school, we do not want to discourage any athletic or extra-curricular participation.
- OHS athletics and coaches will follow the safety protocols established by LCSD and the FHSAA.
- Extra-curricular activities that involve physical activity (i.e. ROTC) will follow the safety protocols established by LCSD and the FHSAA.
- Extra-curricular activities that involve only membership activities will limit group size and will follow the expectations for classroom, hallway, and bathroom use as listed in this document. Parents will be required to sign a release/permission slip for students to attend.
 - The activity sponsor will take student temperatures prior to the student's entry into the assigned location. Appropriate protocols will be followed if a student has a temperature above 100.4.
 - The activity sponsor is responsible for keeping the group together, monitoring mask usage, and escorting the group to the appropriate pick-up / campus departure area.

Volunteers/Visitors

- The main office will be staffed. Parents/visitors will use the video/audio camera at our front door to communicate with the receptionist.
- Parents/guardians will not be permitted to drop off items for student pick up.
- Volunteers will not be allowed at this time.
- Only essential workers will enter building: mail and package delivery, food delivery, maintenance personnel. Any vendors or delivery personnel must have their temperature take prior to campus entry.
- All visitors will be screened- temperature and required questions. Visitors will be required to wear a mask in designated areas.

Increased Facility Cleaning / Disinfecting

- Students are encouraged to wash their hands frequently, keep a bottle of hand sanitizer with them at all times, and wear a mask when social distancing is not possible. Prevention is key!
- Busses will be cleaned daily and after each route when possible.
- The cafeteria will be cleaned at the end of breakfast, between each lunch, and at the conclusion of lunches.
- Classrooms and frequently touched surfaces (doorknobs and desk surfaces) will be disinfected nightly.
- Cape Coral Charter School Authority contracts with USSI for these cleaning and sanitizing services.

Section 3: Transportation

Buses

- OHS is following the recommendations of the Lee County School District (LCSD) and will provide full transportation services to students who rely on this method to get to school.
- Masks are required on the bus since proper social distancing cannot be maintained.
- Students are required to bring their own hand sanitizer for use on the bus each day.
- Bus windows will remain lowered to allow for proper ventilation.
- Students are to sit in assigned seats daily and with siblings as often as possible.
- It is important that all students follow the bus driver's directions.
- Drivers will clean buses after each route with an approved disinfectant spray.
- Students will be grouped by their bus to have their temperature checked after exiting the bus and before entering the building. A temperature under 100.4 is acceptable.
- Buses will be unloaded one at a time at the front of the school, and students will enter through the front doors located by the main office. Students shall remain with their bus group as they line up for temperature readings.
- Students with a temperature will be escorted to the secured containment area of our school. A parent/guardian will be notified if temperature exceeds guidelines and will need to pick the student up immediately.

Other methods of transportation

- Students are highly encouraged to use a consistent form of transportation to school.
- The same parent/guardian are encouraged to drop off the student daily.
- Arrival and dismissal will take place through assigned entry and exit points. Please see the Health and Safety section of this document for specifics.

Section 4: Communication

Methods of Communication

- Rediker/Parent Square and the school website will be the primary sources to keep families informed. Social media will be maintained as well.
- OHS's website will have a "Return to School / Health Updates" section.
- Principal's will maintain weekly communication via newsletters and website updates.
- The Superintendent will maintain necessary communication with families and will remain in close contact with LCSD.
- Student progress and grades will be available in Focus:
<https://lee.focusschoolsoftware.com/focus/>, further directions for accessing Focus are located on the home page of our website. There is also a Focus Community App, through LCSD that allows you to view your student's grades and attendance from your mobile device.