



# **AGENDA**

## **REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD**

**November 18, 2025 - 05:00 PM**

Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, FL 33990

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1. CALL TO ORDER
  - a. Chair Kristifer Jackson
2. MOMENT OF SILENCE
  - a. Chair Jackson
3. PLEDGE OF ALLEGIANCE
  - a. Chair Jackson
4. ROLL CALL
  - a. Members Atisele, Jackson, Katine, Kilraine, Michaels, and Santos
  - b. Parent Representatives Heuglin/OHS, Schade/OMS, Gibson/OES, and Rouzeau/OEN
5. STUDENT/STAFF RECOGNITIONS
  - a. Carrie Guffy, Educator, OHS Drama and Theater Arts
  - b. OHS All-State Choir

6. APPROVAL OF MINUTES

- a. Request for Approval of Charter School Authority Governing Board Regular Meeting Minutes on October 14, 2025

7. CHANGES TO AGENDA / ADOPTION OF AGENDA

- a. Request for Approval of the Charter School Authority Agenda

8. CITIZENS INPUT TIME

A maximum of 45 minutes is set for input of citizens on matters concerning the Charter School Authority Governing Board; 3 minutes per individual.

9. CONSENT AGENDA

- a. CSA Resolution 27-25

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, awarding Bid. No. BCS25133MR to Grow Care Outdoor Solutions, LLC, for landscaping and irrigation maintenance services for the Charter Schools; approving Contract No. BCS25133MR between the Cape Coral Charter School Authority and Grow Care Outdoor Solutions, LLC and landscaping and irrigation maintenance services for the Charter Schools, in the estimated annual amount of \$157,658.17, not to exceed budgetary limits; authorizing the Superintendent to execute the contract, purchase order(s) and renewal(s); providing for an effective date.

Department: Charter School Authority

Dollar Value: \$157,658.17

Fund: Charter School

Duration: Term of contract is for three years starting on February 1, 2026, and ending on January 31, 2029, with the option to renew for two additional one-year period.

Procurement Methodology: Invitation to Bid

- b. CSA Resolution 30-25

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the purchase of two IC Conventional 77-passenger school buses from Sunstate International Trucks, LLC, in accordance with Florida Department of Education ITB 2023-02, in the amount of \$317,224; authorizing the Superintendent to execute the purchase order(s) and any related documents specific to the purchase of the buses; providing for an effective date.

Department/Agency: Charter School

Dollar Value: \$317,224

Funding: Charter School General Fund

Procurement Methodology: Piggyback

c. CSA Resolution 31-25

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the receipt of Title II, Part A, funding from the School District of Lee County, Florida, for the recruitment, retention and professional development initiatives for educators for the 2025-2026 school year; authorizing the Superintendent to execute any and all related documents in order to receive the grant funding; providing for an effective date.

d. CSA Resolution 33-25

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the holiday bonuses for Oasis Charter School employees for 2025; authorizing the Superintendent to disburse the holiday bonuses to those eligible Cape Coral Charter School employees; providing for an effective date.

e. CSA Resolution 34-25

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, amending CSA Resolution 4-25 to include additional add pay compensation positions for those Charter School Authority employees who take on additional responsibilities outside their typical job description for the 2025-2026 school year; providing for an effective date.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS - None

12. SUPERINTENDENT REPORT

- a. Jacquelin Collins, Superintendent

13. CITY MANAGER REPORT

- a. Mark Mason, Assistant City Manager

14. COUNCILMEMBER REPORT

- a. Councilmember Joe Kilraine, District 5

15. CHAIR REPORT

- a. Kristifer Jackson, Chair

16. FOUNDATION REPORT

- a. Gary Cerny, President, Cape Coral Municipal Charter Schools Foundation

17. STAFF REPORT

18. REPORTS OF BOARD MEMBERS AND COMMENTS

19. TIME AND PLACE OF FUTURE MEETING

- a. A Charter School Authority Governing Board meeting is Scheduled for Tuesday, December 9, 2025, beginning at 5:00 p.m. in Council Chambers.

20. MOTION TO ADJOURN

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all times. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk whose office is located at City Hall, 1015 Cultural Park Boulevard, Florida; telephone number is 1239-574-0411, at least forty-eight (48) hours prior to the meeting for assistance. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance.

In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting  
**Meeting Date** November 18, 2025

## Agenda Request Form City of Cape Coral

**Title:**

Request for Approval of Charter School Authority Governing Board Regular Meeting Minutes on October 14, 2025

**Summary:**

**Requested Action:** Approve or Deny

**Additional Information:**

Meeting minutes presented for review and approval.

**Strategic Plan Alignment:**

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☒ Strategic Goal #3: Community Engagement

**Prepared By:**

Kimberly Bruns, City Clerk

**MINUTES FOR THE REGULAR MEETING OF THE CAPE CORAL  
CHARTER SCHOOL AUTHORITY GOVERNING BOARD**

October 14, 2025

Council Chambers

5:00 p.m.

Meeting called to order by Chair Jackson at 5:01 p.m.

MOMENT OF SILENCE – Chair Jackson

PLEDGE OF ALLEGIANCE – Chair Jackson and the Color Guard

Roll Call: Members Atisele, Jackson, Katine, Kilraine, and Santos were present. Member Michaels was excused.

Parent Representatives: Gibson/OES, Heuglin/OHS, and Rouzeau/OEN were present. Schade/OMS was not present.

Also Present:

Jacquelin Collins, Superintendent  
Kristie Belesiotis, CSA HR Manager  
Mark Mason, Assistant City Manager  
Mark Moriarty, Assistant City Attorney  
Kathleen Paul-Evans, CSAGB Meetings Coordinator  
Donnie Hopper, Principal OMS  
MaryBeth Grecsek, Principal OES  
Kevin Brown, Principal OEN  
Crystal Feast, Financial Services Director  
Jennifer Koehn, Assistant Accounting Manager  
Christine Ranisavljev, 8<sup>th</sup> Grade OMS STEM  
Brendon McQuade, 8<sup>th</sup> Grader at OMS

**STUDENT/STAFF RECOGNITIONS**

Christine Ranisavljev discussed the requirements for the “City Trunk or Treat Design Challenge” and presented one of the five winners.

Brendon McQuade discussed the concept of his design of the Halloween Tote Bag.

Chair Jackson commented on Brendon’s excellent presentation.

Member Kilraine commented on Brendon’s achievement.

## APPROVAL OF MINUTES

Request for Approval of Charter School Authority Governing Board Workshop Minutes  
on Tuesday, September 9, 2025

***Member Kilraine moved, seconded by Member Santos, to approve the minutes (for the Charter School Authority Governing Board Workshop held on September 9, 2025) as stated. Voice Poll: All “ayes.” Motion carried.***

Request for Approval of Charter School Authority Governing Board Regular Meeting  
Minutes on Tuesday, September 16, 2025

***Member Kilraine moved, seconded by Member Katine, to approve the minutes (for the Charter School Authority Governing Board Regular Meeting held on September 16, 2025) as stated. Voice Poll: All “ayes.” Motion carried.***

## CHANGES TO AGENDA/ADOPTION OF AGENDA

Chair Jackson asked for a motion to accept the agenda as presented.

***Member Kilraine moved, seconded by Member Atisele, to adopt the agenda, as presented. Voice Poll: All “ayes.” Motion carried.***

## CITIZENS INPUT TIME

No Speakers

## CONSENT AGENDA

### 9.a. CSA Resolution 28-25

#### **Approved Student Teaching and COOP Teacher Stipend**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving \$1,000 add pay for student-teaching; providing for an effective date.

### 9.b. CSA Resolution 29-25

#### **Approved**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, accepting grant funds in the amount of \$63,635.31 from the Florida Department of Education in order to improve academic achievement within the Oasis Charter Schools; authorizing the Superintendent or their designee to implement activities that are consistent with the grants; providing for an effective date.

Chair Jackson asked if any item should be pulled for further discussion.

Member Katine pulled Item 9.a. CSA Resolution 28-25 for discussion only.

There were no other resolutions to be pulled.

***Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 29-25. Voice Poll: All “ayes.” Motion carried.***

Discussion held regarding CSA Resolution 28-25.

***Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 28-25, as presented. Voice Poll: All “ayes.” Motion carried.***

UNFINISHED BUSINESS – None

NEW BUSINESS - None

SUPERINTENDENT REPORT – Jacquelin Collins, Superintendent

Superintendent Collins reported on the following:

- Chromebook repair costs
- Fees required for Chromebook cost, setup, and programs
- Tracking of issues with Chromebooks

Discussion held regarding:

- Information regarding Chromebook repairs
- Warranty level prices
- Cost of repairs
- Claims repairs

Superintendent Collins continued with her report.

- OpenGate demonstration
- Pricing
- Sensitivity level
- Cost of OpenGate equipment
- Additional equipment
- CCPD for after-hour events

Discussion held regarding:

- Potential grant money to make improvements
- Money available for School Resource Officers
- Personnel cost

Member Kilraine left the dais at 5:52 p.m.

Discussion held regarding:

- Deployment of the units

Superintendent Collins continued with her report:

- End of the year Audit Report
- Single Audit
- Results of General Audit will be presented at a future meeting

CITY MANAGER REPORT  
Mark Mason, Assistant City Manager

Assistant City Manager Mason reported on the following:

- Installation of 32 new security cameras by the ITS Department
- FEDS have not completed their compliance document
- End of Year Audit...

COUNCILMEMBER REPORT  
Councilmember Joe Kilraine, District 5

Chair Jackson stated Councilmember Kilraine left the meeting early and was excused.

CHAIR REPORT  
Kristifer Jackson, Chair

Chair Jackson reported on the following:

- Booster Club Meeting
- Jenna Persons' campaign kick-off meeting
- Youth Council Meet and Greet

FOUNDATION REPORT  
Gary Cerny, President, Cape Coral Municipal Charter Schools Foundation

Gary Cerny reported on the following:

- Foundation Overview
- Mini grants
- Board Members
- Upcoming Events
- Wig Out with the Foundation – October 23, 2025 at 6:30 p.m. at Barunch
- Rally on the Boards – February 7, 2026 – cornhole tournament at Gator Mikes
- 2026 Oasis Gala – February 28, 2026 at the Westin
- Lighthouse Awards – March 27, 2026
- Scholarships

Member Katine commented she was glad he was back and would be at the event at Barunch on October 23<sup>rd</sup>.

STAFF REPORT – None

REPORTS OF BOARD MEMBERS AND COMMENTS

Parent Representative Rouzeau/OEN: Commented on Student Teaching and OpenGate.

Discussion held regarding TAPS.

Member Santos: Appreciated the creativity of the kids, loved the Gala, Lighthouse Awards.

Member Atisele: Welcomed Mr. Cerny back; Wig Out with the Foundation event

Member Katine: Creativity of the Middle School Students, and providing them at the City's Trunk or Treat, showcasing students' talents, entrepreneur classes, mixed feelings on OpenGate, and asked for the sensitivity levels

Superintendent Collins responded there were settings that can be applied by choice. When the device is available, the Board can look at how the sensitivity can be regulated.

Chair Jackson commented about putting a topic on the next meeting agenda regarding an appreciation letter. He mentioned he would provide a draft.

TIME AND PLACE OF FUTURE MEETING

A Charter School Authority Governing Board Meeting was scheduled for Tuesday, November 18, 2025, beginning at 5:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 6:18 p.m.

Submitted by,

Kimberly Bruns, CMC  
City Clerk



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting

**Meeting Date** November 18, 2025

## **Agenda Request Form**

### **City of Cape Coral**

**Title:**

CSA Resolution 27-25

**Summary:**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, awarding Bid. No. BCS25133MR to Grow Care Outdoor Solutions, LLC, for landscaping and irrigation maintenance services for the Charter Schools; approving Contract No. BCS25133MR between the Cape Coral Charter School Authority and Grow Care Outdoor Solutions, LLC and landscaping and irrigation maintenance services for the Charter Schools, in the estimated annual amount of \$157,658.17, not to exceed budgetary limits; authorizing the Superintendent to execute the contract, purchase order(s) and renewal(s); providing for an effective date.

Department: Charter School Authority

Dollar Value: \$157,658.17

Fund: Charter School

Duration: Term of contract is for three years starting on February 1, 2026, and ending on January 31, 2029, with the option to renew for two additional one-year period.

Procurement Methodology: Invitation to Bid

**Requested Action:** Approve or Deny

**Additional Information:**

The City of Cape Coral Charter School Authority operates four Oasis Charter Schools on two campuses that require landscaping and irrigation maintenance services. The current landscaping contract ends on January 31, 2026.

On July 16, 2025, Invitation to Bid #BCS25133MR was issued for Landscaping and irrigation maintenance services for the Charter Schools.

on August 19, 2025, five responses were received from the following firms, in alphabetical order: Grow Care Outdoor Solutions; Tony's Lawn and Landscaping LLC; Premier Palms and Landscaping; John Fideli Landscapes, LLC and Superior Landscaping & Lawn Service, Inc.

After evaluation, staff recommends awarding a contract to Grow Care Outdoor Solutions, LLC as the lowest responsive responsible bidder meeting the specifications.

If approved, the contract's term is for three years starting on February 1, 2026 and ending on January 31, 2029, with the option to renew for two additional one-year period, at the respective prices stated on the bid for an estimated annual amount of \$157,658.17, not to exceed budgetary limits.

Funds are budgeted in C8100-534120-98836

**Strategic Plan Alignment:**

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☒ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

**Prepared By:**

Wanda Roop (MR)

CSA RESOLUTION 27 – 25

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AWARDING BID NO. BCS25133MR TO GROW CARE OUTDOOR SOLUTIONS, LLC, FOR LANDSCAPING AND IRRIGATION MAINTENANCE SERVICES FOR THE CHARTER SCHOOLS; APPROVING CONTRACT NO. BCS25133MR BETWEEN THE CAPE CORAL CHARTER SCHOOL AUTHORITY AND GROW CARE OUTDOOR SOLUTIONS, LLC FOR LANDSCAPING AND IRRIGATION MAINTENANCE SERVICES FOR THE CHARTER SCHOOLS, IN THE ESTIMATED ANNUAL AMOUNT OF \$157,658.17, NOT TO EXCEED BUDGETARY LIMITS; AUTHORIZING THE SUPERINTENDENT TO EXECUTE THE CONTRACT, PURCHASE ORDER(S), AND RENEWAL(S); PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Invitation to Bid No. BCS25133MR was issued on July 16, 2025 for landscaping and irrigation maintenance at the charter schools; and

WHEREAS, five (5) responses were received; and

WHEREAS, after evaluation based on the requirements set forth within the Invitation to Bid, the Superintendent recommends awarding Bid No. BCS25133MR to Grow Care Outdoor Solutions, LLC; and

WHEREAS, the term of the contract is for three years beginning on February 1, 2026, with the option to renew for two additional one-year periods; and

WHEREAS, the Superintendent recommends that the Governing Board award Bid No. BCS25133MR, and approve Contract No. BCS25133MR, with Grow Care Outdoor Solutions, LLC, for landscaping and irrigation maintenance services at the charter schools, in the estimated annual amount of \$157,658.17, not to exceed budgetary limits.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby awards Bid No. BCS25133MR to Grow Care Outdoor Solutions, LLC, for landscaping and irrigation maintenance services.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby approves Contract No. BCS25133MR between the City and Grow Care Outdoor Solutions, LLC, for landscaping and irrigation maintenance services at the charter schools, in the estimated annual amount of \$157,658.17, not to exceed budgetary limits. A copy of the Contract is attached hereto as Exhibit 1.

Section 3. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the Superintendent to execute the contract, purchase order(s) and renewal(s).

Section 4. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

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KRISTIFER JACKSON, CHAIR

VOTE OF MAYOR AND COUNCILMEMBERS:

JACKSON \_\_\_\_\_  
ATISELE \_\_\_\_\_  
KATINE \_\_\_\_\_  
MICHAELS \_\_\_\_\_

SANTOS \_\_\_\_\_  
KILRAINE \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
2025.

\_\_\_\_\_  
RECORDING SECRETARY

APPROVED AS TO FORM:

  
\_\_\_\_\_  
for ALEKSANDR BOKSNER  
CITY ATTORNEY  
  
\_\_\_\_\_  
res/Bid Award Grow Care Outdoor Solutions

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY  
CONTRACT #BCS25133MR  
LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

THIS CONTRACT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between the **CAPE CORAL CHARTER SCHOOL AUTHORITY**, hereinafter called "**CHARTER SCHOOL AUTHORITY**", and **GROW CARE OUTDOOR SOLUTIONS, LLC.**, located at 17940 North Tamiami Trail, Suite 110 PMB 218, North Fort Myers, FL 33903 hereinafter called "**CONTRACTOR**".

WITNESSETH: For and in **consideration of the payments** and agreements mentioned hereinafter:

1. The **CONTRACTOR will** maintain the landscaping (including: mowing, pruning, fertilizing, pest and weed control and clean-up of debris) and irrigation system (including: preventative/corrective maintenance and clock checks) in accordance with the Contract Documents.
2. The **CONTRACTOR will furnish** all of the material, supplies, tools, equipment, labor and other services necessary for the completion of the services described in the Contract Documents. Time is of the essence in the performance of this Contract.
3. The **CONTRACTOR will commence** work as required by the **CONTRACT DOCUMENTS** within ten (10) calendar days after the receipt of the purchase order and will complete the same in accordance with the mowing schedule through June 30 of each contract year unless otherwise amended in writing.
4. The **CONTRACTOR agrees** to perform all of the **WORK** described in the **CONTRACT DOCUMENTS** for the following prices listed on the **CONTRACTOR'S** Official Quote Proposal Form during the term of the contract more specifically Exhibit A attached hereto and made a part hereof.
5. The term of the contract to be awarded as a result of this bid shall be for three (3) years starting on February 1, 2026, and ending on January 31, 2029, with the option to renew for two (2) additional one-year periods, upon mutual agreement by the Charter School and the Contractor(s).
6. This Contract **may be terminated** by the Charter School Authority for its convenience upon thirty (30) calendar days prior written notice to the **CONTRACTOR**. In the event of termination, the **CONTRACTOR** shall be paid as compensation in full for work performed to the day of such termination, an amount prorated in accordance with the work substantially performed under this Contract. Such amount shall be paid by the **CHARTER SCHOOL AUTHORITY** after inspection of the work to determine the extent of performance under this Contract, whether completed or in progress.
7. The Term "**Contract Documents**" shall include this Contract, any **CHARTER SCHOOL AUTHORITY** issued document, addendum or email addendum, Contractor's Quote/bid except when it conflicts with any other contractual provision, the Specifications and Drawings, any Special Conditions, together with all Written Amendments, Change Orders, Work Change Directives or Field Orders, and the purchase order. In the event of conflict between any provision of any other document referenced herein as part of the contract and this Contract, the terms of this Contract shall control.

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
**CONTRACT #BCS25133MR**  
**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

8. **Assignment:** This Contract may not be assigned except with the written consent of the CHARTER SCHOOL AUTHORITY, and if so assigned, shall extend and be binding upon the successors and assigns of the CONTRACTOR.
9. **Disclosure:** The CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift, or other compensation contingent upon or resulting from the award or making of the Contract.
10. **Administration of Contract:** The Department Director, or his representative, shall administer this Contract for the CHARTER SCHOOL AUTHORITY.
11. **Governing Law:** The validity, construction and effect of this Contract shall be governed by the laws of the State of Florida. All claim and/or dispute resolution under this Agreement, whether by mediation, arbitration, litigation, or other method of dispute resolution, shall take place in Lee County, Florida. More specifically, any litigation between the parties to this Agreement shall be conducted in the Twentieth Judicial Circuit, in and for Lee County, Florida. In the event of any litigation arising out of this Contract, each party shall be responsible for its own reasonable costs and attorney's fees. The Parties hereby waive their respective right, title, or interest to a trial of any disputed issues or facts by a jury.
12. **Amendments:** No Amendments or variation of the terms or conditions of this Contract shall be valid unless, such amendments or variations are in writing and signed by the parties.
13. **Payments:** CHARTER SCHOOL AUTHORITY shall make payment and CONTRACTOR shall be in receipt of all sums properly invoiced within thirty (30) days of the CHARTER SCHOOL'S AUTHORITY receipt of such invoice. CHARTER SCHOOL AUTHORITY shall pay contract amount of such invoice within such thirty (30) day period. If CHARTER SCHOOL AUTHORITY shall give such notice to the CONTRACTOR within such fifteen (15) day period, such dispute over the proper amount of such invoice shall be resolved, and after final resolution of such dispute, CHARTER SCHOOL AUTHORITY shall promptly pay the CONTRACTOR the amount so determined, less any amounts previously paid by CHARTER SCHOOL AUTHORITY with respect to such invoice. In the event it is determined that CHARTER SCHOOL AUTHORITY has overpaid such invoice, the CONTRACTOR shall promptly refund to the CHARTER SCHOOL AUTHORITY the amount of such overpayment.

**Payments by Electronic Funds Transfer:** All payments made by the CHARTER SCHOOL AUTHORITY, Florida will be made by Direct Deposit (ACH) via electronic funds transfer. Paper checks will no longer be issued to new vendors. Every new vendor must register for direct deposit with the City by providing a "Vendor Authorization Agreement for Electronic Funds Transfer" form (ACH Form) to the City's Financial Services Accounting Division. It is strongly encouraged for current vendors to register for direct deposit with the CHARTER SCHOOL AUTHORITY via Direct Deposit (ACH) Electronic Funds Transfer form. The form may be accessed on the City of Cape Coral website at:

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
**CONTRACT #BCS25133MR**  
**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

<https://cms4files.revize.com/capecoral/Procurement/VENDOR%20EFT%20AUTHORIZATION%20-%20Updated%20Jan%202024.pdf>

Please contact the Procurement Division at the number shown on this solicitation document herein as the first point of contact for more information.

The link below will take you to the City of Cape Coral vendor Registration page:

[https://www.capecoral.gov/departments/financial\\_services/procurement/vendor\\_registration.php](https://www.capecoral.gov/departments/financial_services/procurement/vendor_registration.php)

Suppliers submitting a response to any solicitation are not required to be registered vendors or set up EFT payment prior to submitting their response. Suppliers do need to become register vendors and have the EFT payment form in place prior to the award of any contract.

14. **Contractor's Representations:** In order to induce CHARTER SCHOOL AUTHORITY to enter into the Contract CONTRACTOR makes the following representations:

CONTRACTOR has been familiarized with the Contract Documents and the nature and extent of the work required to be performed, locality, local conditions, and Federal, State, and Local laws, ordinances, rules and regulations that in any manner may affect costs, progress or performance of the work.

CONTRACTOR has made or caused to be made examinations, investigations and tests and studies as deemed necessary for the performance of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.

CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

CONTRACTOR has given CHARTER SCHOOL AUTHORITY written notice of all conflicts, errors or discrepancies that have been discovered in the CONTRACT DOCUMENTS and the written resolution thereof by CHARTER SCHOOL AUTHORITY is acceptable to CONTRACTOR.

15. **Indemnity:** The CONTRACTOR shall indemnify and hold harmless the CHARTER SCHOOL AUTHORITY, its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR and any persons employed or utilized by CONTRACTOR in the performance of this Contract.
16. **Damage Liability:** The awarded CONTRACTOR shall be responsible for all claims filed for damage to private property, windows, screen enclosures, real estate signs, etc. Additionally, the CONTRACTOR shall be responsible for damage to all public property or utility property, fire hydrants, catch basins, guy wires telephone pedestals, etc. Copies of all damage claims shall be submitted to the Procurement Division.

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
**CONTRACT #BCS25133MR**  
**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

17. **Invalid Provision:** The invalidity or unenforceability of any particular provision of this Contract shall not affect the other provisions hereof, and the Contract shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

18. **Insurance:**

*Minimum Insurance Requirements: The following are the required minimums the vendor must maintain throughout the duration of this contract. The CHARTER SCHOOL AUTHORITY reserves the right to request additional documentation regarding insurance provided.*

- a. **Commercial General Liability** - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence bodily injury and property damage  
\$2,000,000 general aggregate

- b. **Business Auto Liability** - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL); or  
\$500,000 bodily injury per person  
\$1,000,000 bodily injury per accident  
\$500,000 property damage per accident

- c. **Workers' Compensation** - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

Workers' Compensation:

Statutory

Employers' Liability will have minimum limits of:

\$1,000,000 per accident  
\$1,000,000 disease limit  
\$1,000,000 disease – policy limit

***\*The required minimum limit of liability shown in a. and b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."***

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY  
CONTRACT #BCS25133MR  
LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS

**Verification of Coverage:**

1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
  - a. The "Certificate Holder" shall read as follows:  
City of Cape Coral Charter School Authority  
P.O. Box 150027  
Cape Coral, Florida 33915-0027
  - b. The "Description of Operations/Locations/Vehicles" shall read as follows:  
*"The City of Cape Coral Charter School Authority is named as an Additional Insured with respect to the General Liability policy, including Products and Completed Operations coverage."*

**Special Requirements:**

1. An appropriate "Indemnification" clause shall be made a provision of the contract.
2. It is the responsibility of the general contractor to ensure that all subcontractors comply with all insurance requirements.

**Project-Specific Insurance Requirements:** *Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract for specific risks in addition to minimum requirements. The CHARTER SCHOOL AUTHORITY reserves the right to request additional documentation regarding insurance provided.*

- **Pollution/Environmental Pollution Liability** – cover third parties against bodily injury and property damage caused by hazardous waste materials released during business operations, reimbursement of mandated off-site clean-up costs, and Legal costs to investigate or settle pollution-related claims. Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence  
\$1,000,000 general aggregate

***\*Minimum completed operations period—5 years for environmental services/work and site/dirt work (excavation, paving, landscaping, and digging).***

- **Umbrella/Excess Liability** – A form of excess liability insurance, umbrella policies cover claims exceeding the limits stipulated by the underlying policy's terms, while also providing broader coverage encompassing losses outside of those outlined within the initial policy.

\$1,000,000 per occurrence  
\$2,000,000 general aggregate

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
**CONTRACT #BCS25133MR**  
**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

19. **Record Keeping:** The awarded bidder shall maintain auditable records concerning the procurement adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting principles, and the CHARTER SCHOOL AUTHORITY reserves the right to determine the record-keeping method in the event of non-conformity. If a Public Construction Bond is required records shall be maintained for ten (10) years, after final payment has been made and shall be readily available to CHARTER SCHOOL AUTHORITY'S personnel with reasonable notice, and to other persons in accordance with the Florida Public Disclosure Statutes.

Records of the Contractor's personnel, sub-consultants, and the costs pertaining to the Project shall be kept in accordance with generally accepted accounting practices. Contractor shall keep full and detailed accounts and financial records pertaining to the provision of services for the CHARTER SCHOOL AUTHORITY. Prior to commencing work, Contractor shall review with and obtain the CHARTER SCHOOL AUTHORITY'S approval of the accounting procedures and records to be utilized by the Contractor on the Project. Contractor shall preserve the aforementioned Project records for a period of ten (10) years after final payment, or for such longer period as may be required by law.

The failure of Contractor to comply with the provisions set forth in this Section shall constitute a Default and Breach of this Contract and the CHARTER SCHOOL AUTHORITY shall enforce the Default in accordance with the provisions set forth. If an audit inspection or examination in accordance with this article discloses overpricing or overcharges to the CHARTER SCHOOL AUTHORITY (of any nature) by Contractor and/or sub-contractor(s) the CHARTER SCHOOL AUTHORITY shall be entitled to adjustment and reimbursement or recovery in the amount of such overpricing or overcharging. If the amount of the overpricing or overcharging is determined to be more than One Hundred Thousand and No/100 Dollars (\$100,000.00), in addition to adjusting for the overcharges, the reasonable actual cost of the CHARTER SCHOOL AUTHORITY'S audit shall be reimbursed to the CHARTER SCHOOL AUTHORITY by Contractor. Any adjustments and/or payments which must be made because of any such audit or inspection of Contractor's invoices and/or record shall be made within a reasonable amount of time (not to exceed thirty (30) calendar days) from presentation of the CHARTER SCHOOL AUTHORITY'S findings to Contractor. This provision survives the expiration of this Agreement.

20. **Contract Cancellation:** Pursuant to Florida Statute §287.058 (1) (c), this contract may be unilaterally cancelled by the CHARTER SCHOOL AUTHORITY if the Contractor, refuses to allow public access to all documents, papers, letters, or other material made or received by the Contractor in conjunction with this contract, unless the records are exempt from disclosure.

21. **Public Records:**  
The CHARTER SCHOOL AUTHORITY is a public agency subject to Chapter 119, Florida Statutes. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT (239) 574-0411, ctyclk@capecoral.gov, City of Cape Coral, 1015 Cultural Park Boulevard, Cape Coral, FL 33990.

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
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**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

Keep and maintain public records required by the public agency to perform the service;

Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;

Ensure that public records that are exempt or confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the CHARTER SCHOOL AUTHORITY;

Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

**22. Safety and OSHA Compliance:**

- A. The Contractor shall comply in all respects with all Federal, State and Local safety and health regulations. Copies of the Federal regulations may be obtained from the U.S. Department of Labor, Occupation Safety and Health Administration (OSHA), Washington, DC 20210 or their regional offices.
- B. The Contractor shall comply in all respects with the applicable Workman's Compensation Laws.

**23. Annual Appropriation Contingency:** Pursuant to FL Statute §166.241, the CHARTER SCHOOL AUTHORITY performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. This Contract is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the City if the City Council reduces or eliminates appropriations.

**24. E-Verify Validation:**

As a condition precedent to entering into this CONTRACT and in compliance with The Immigration and Nationality Act (INA), 8 U.S.C. Section 1324a(e) Section 274A(e) and Florida Statute State Section §448.095, Contractor or Consultant and their subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. The Employment Verification System (E-Verify) is operated by the Department of Homeland Security in partnership with the Social Security Administration.

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
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**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

A public agency must require in any contract that the contractor, and any subcontractor thereof, register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

**Contractor must include E-Verify Memorandum of Understanding (MOU) Verification document.**

25. **Prohibition Against Considering Social, Political, or Ideological Interests in Government Contracting:** In accordance with Florida Statute 287.05701 the Charter School Authority may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests.
26. **Electronic Signatures:** The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.
27. **Entire Agreement:** This Contract constitutes the entire and exclusive agreement between the parties and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements, whether written or verbal.
28. **Scrutinized Companies List:** Pursuant to 287.135 Florida Statute, s. 215.4725 and s. 215.473, A Company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency (state) or local governmental entity for goods or services of:
- a. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, or is engaged in a boycott of Israel; or
  - b. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:
    1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to s. 215.473; or
    2. Is engaged in business operations in Cuba or Syria.
29. **Human Trafficking:** Pursuant to Florida Statute 787.06, when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY  
CONTRACT #BCS25133MR  
LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in F.S. 787.06.

30. **Counterparts:** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together will constitute one and the same instrument.

(End of Section)

**CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY**  
**CONTRACT #BCS25133MR**  
**LANDSCAPING & IRRIGATION MAINTENANCE SERVICES FOR CHARTER SCHOOLS**

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials this Contract in one counterpart which shall be deemed an original on the date last signed as below written:

**CITY:**

CAPE CORAL CHARTER SCHOOL AUTHORITY

Signature: \_\_\_\_\_

Typed Name: Jacqueline Collins

Title: Superintendent

Date: \_\_\_\_\_

**CITY LEGAL REVIEW:**

12/1 AK 10/21/2025  
Aleksandr Boksner Date  
City Attorney

**CONTRACTOR:**

Company: GROW CARE OUTDOOR SOLUTIONS, LLC

Signature: [Signature]

Typed Name: Jose Granados

Title: President

Date: 10/22/2025



| Line # | Description                                                       | Mfgr | Mfgno | QTY | UOM | Estimated | Grow Care Outdoor Solutions |              |
|--------|-------------------------------------------------------------------|------|-------|-----|-----|-----------|-----------------------------|--------------|
|        |                                                                   |      |       |     |     |           | Total Price                 | \$157,658.17 |
|        |                                                                   |      |       |     |     |           | Unit                        | Extended     |
| 1      | Oasis Charter High School & Gym Campus & Football Practice Field  |      |       | 1   | EA  |           | <u>\$29,730.00</u>          | \$29,730.00  |
| 1.1    | January Service                                                   |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.2    | February Service                                                  |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.3    | March Service                                                     |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.4    | April Service                                                     |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.5    | May Service                                                       |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.6    | June Service                                                      |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.7    | July Service                                                      |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.8    | August Service                                                    |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.9    | September Service                                                 |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.10   | October Service                                                   |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.11   | November Service                                                  |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 1.12   | December Service                                                  |      |       | 1   | EA  |           | <u>\$2,477.50</u>           |              |
| 2      | Oasis Charter Middle School & Gym & Elementary Schools Campus     |      |       | 1   | EA  |           | <u>\$34,576.92</u>          | \$34,576.92  |
| 2.1    | January Service                                                   |      |       | 1   | EA  |           | <u>\$2,881.41</u>           |              |
| 2.2    | February Service                                                  |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.3    | March Service                                                     |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.4    | April Service                                                     |      |       | 1   | EA  |           | <u>\$2,881.41</u>           |              |
| 2.5    | May Service                                                       |      |       | 1   | EA  |           | <u>\$2,881.41</u>           |              |
| 2.6    | June Service                                                      |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.7    | July Service                                                      |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.8    | August Service                                                    |      |       | 1   | EA  |           | <u>\$2,881.41</u>           |              |
| 2.9    | September Service                                                 |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.10   | October Service                                                   |      |       | 1   | EA  |           | <u>\$2,881.41</u>           |              |
| 2.11   | November Service                                                  |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 2.12   | December Service                                                  |      |       | 1   | EA  |           | \$2,881.41                  |              |
| 3      | Oasis Charter Elementary North School Campus                      |      |       | 1   | EA  |           | \$54,387.00                 | \$54,387.00  |
| 3.1    | January Service                                                   |      |       | 1   | EA  |           | <u>\$4,532.25</u>           |              |
| 3.2    | February Service                                                  |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.3    | March Service                                                     |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.4    | April Service                                                     |      |       | 1   | EA  |           | <u>\$4,532.25</u>           |              |
| 3.5    | May Service                                                       |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.6    | June Service                                                      |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.7    | July Service                                                      |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.8    | August Service                                                    |      |       | 1   | EA  |           | <u>\$4,532.25</u>           |              |
| 3.9    | September Service                                                 |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.10   | October Service                                                   |      |       | 1   | EA  |           | <u>\$4,532.25</u>           |              |
| 3.11   | November Service                                                  |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 3.12   | December Service                                                  |      |       | 1   | EA  |           | \$4,532.25                  |              |
| 4      | Oasis Charter Elementary South School Campus                      |      |       | 1   | EA  |           | <u>\$35,967.00</u>          | \$35,967.00  |
| 4.1    | January Service                                                   |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.2    | February Service                                                  |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.3    | March Service                                                     |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 4.4    | April Service                                                     |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.5    | May Service                                                       |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.6    | June Service                                                      |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 4.7    | July Service                                                      |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 4.8    | August Service                                                    |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.9    | September Service                                                 |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 4.10   | October Service                                                   |      |       | 1   | EA  |           | <u>\$2,997.25</u>           |              |
| 4.11   | November Service                                                  |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 4.12   | December Service                                                  |      |       | 1   | EA  |           | \$2,997.25                  |              |
| 5      | Hurricane Caveat (based on three-man crew and equipment) per hour |      |       | 1   | EA  |           | \$2,997.25                  | \$2,997.25   |



| Line # | Description                                                      | Mfg | Mfgno | QTY | UOM | Estimated | Grow Care Outdoor Solutions |              | Tony's Lawn and Landscaping LLC |              | Premier Palms and Landscaping |              | John fideli landscapes, LLC |              | Superior Landscaping & Lawn Service Inc. |              |
|--------|------------------------------------------------------------------|-----|-------|-----|-----|-----------|-----------------------------|--------------|---------------------------------|--------------|-------------------------------|--------------|-----------------------------|--------------|------------------------------------------|--------------|
|        |                                                                  |     |       |     |     |           | Total Price                 | \$157,658.17 | Total Price                     | \$193,448.83 | Total Price                   | \$239,583.28 | Total Price                 | \$263,295.00 | Total Price                              | \$464,138.16 |
|        |                                                                  |     |       |     |     |           | Unit                        | Extended     | Unit                            | Extended     | Unit                          | Extended     | Unit                        | Extended     | Unit                                     | Extended     |
| 1      | Oasis Charter High School & Gym Campus & Football Practice Field |     |       | 1   | EA  |           | \$29,730.00                 | \$29,730.00  | \$48,239.86                     | \$48,239.86  | \$59,833.32                   | \$59,833.32  | \$78,100.00                 | \$78,100.00  | \$117,300.00                             | \$117,300.00 |
| 1.1    | January Service                                                  |     |       | 1   | EA  |           | \$2,477.50                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$10,800.00                 |              | \$9,775.00                               |              |
| 1.2    | February Service                                                 |     |       | 1   | EA  |           | \$2,477.50                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$5,800.00                  |              | \$9,775.00                               |              |
| 1.3    | March Service                                                    |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 1.4    | April Service                                                    |     |       | 1   | EA  |           | \$2,477.50                  |              | \$5,624.37                      |              | \$4,986.11                    |              | \$6,300.00                  |              | \$9,775.00                               |              |
| 1.5    | May Service                                                      |     |       | 1   | EA  |           | \$2,477.50                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$5,800.00                  |              | \$9,775.00                               |              |
| 1.6    | June Service                                                     |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 1.7    | July Service                                                     |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 1.8    | August Service                                                   |     |       | 1   | EA  |           | \$2,477.50                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$9,300.00                  |              | \$9,775.00                               |              |
| 1.9    | September Service                                                |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 1.10   | October Service                                                  |     |       | 1   | EA  |           | \$2,477.50                  |              | \$6,098.12                      |              | \$4,986.11                    |              | \$8,300.00                  |              | \$9,775.00                               |              |
| 1.11   | November Service                                                 |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 1.12   | December Service                                                 |     |       | 1   | EA  |           | \$2,477.50                  |              | \$2,838.12                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,775.00                               |              |
| 2      | Oasis Charter Middle School & Gym & Elementary Schools Campus    |     |       | 1   | EA  |           | \$34,576.92                 | \$34,576.92  | \$48,233.99                     | \$48,233.99  | \$59,833.32                   | \$59,833.32  | \$48,100.00                 | \$48,100.00  | \$115,116.00                             | \$115,116.00 |
| 2.1    | January Service                                                  |     |       | 1   | EA  |           | \$2,881.41                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$8,800.00                  |              | \$9,593.00                               |              |
| 2.2    | February Service                                                 |     |       | 1   | EA  |           | \$2,881.41                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.3    | March Service                                                    |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.4    | April Service                                                    |     |       | 1   | EA  |           | \$2,881.41                  |              | \$5,624.37                      |              | \$4,986.11                    |              | \$3,800.00                  |              | \$9,593.00                               |              |
| 2.5    | May Service                                                      |     |       | 1   | EA  |           | \$2,881.41                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$3,300.00                  |              | \$9,593.00                               |              |
| 2.6    | June Service                                                     |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.7    | July Service                                                     |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.8    | August Service                                                   |     |       | 1   | EA  |           | \$2,881.41                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$6,800.00                  |              | \$9,593.00                               |              |
| 2.9    | September Service                                                |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,832.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.10   | October Service                                                  |     |       | 1   | EA  |           | \$2,881.41                  |              | \$6,098.12                      |              | \$4,986.11                    |              | \$5,800.00                  |              | \$9,593.00                               |              |
| 2.11   | November Service                                                 |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 2.12   | December Service                                                 |     |       | 1   | EA  |           | \$2,881.41                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$2,800.00                  |              | \$9,593.00                               |              |
| 3      | Oasis Charter Elementary North School Campus                     |     |       | 1   | EA  |           | \$54,387.00                 | \$54,387.00  | \$48,239.99                     | \$48,239.99  | \$59,833.32                   | \$59,833.32  | \$66,100.00                 | \$66,100.00  | \$116,962.08                             | \$116,962.08 |
| 3.1    | January Service                                                  |     |       | 1   | EA  |           | \$4,532.25                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$9,800.00                  |              | \$9,746.84                               |              |
| 3.2    | February Service                                                 |     |       | 1   | EA  |           | \$4,532.25                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,746.84                               |              |
| 3.3    | March Service                                                    |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 3.4    | April Service                                                    |     |       | 1   | EA  |           | \$4,532.25                  |              | \$5,624.37                      |              | \$4,986.11                    |              | \$5,300.00                  |              | \$9,746.84                               |              |
| 3.5    | May Service                                                      |     |       | 1   | EA  |           | \$4,532.25                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,746.84                               |              |
| 3.6    | June Service                                                     |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 3.7    | July Service                                                     |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 3.8    | August Service                                                   |     |       | 1   | EA  |           | \$4,532.25                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$8,300.00                  |              | \$9,746.84                               |              |
| 3.9    | September Service                                                |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 3.10   | October Service                                                  |     |       | 1   | EA  |           | \$4,532.25                  |              | \$6,098.12                      |              | \$4,986.11                    |              | \$7,300.00                  |              | \$9,746.84                               |              |
| 3.11   | November Service                                                 |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 3.12   | December Service                                                 |     |       | 1   | EA  |           | \$4,532.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,300.00                  |              | \$9,746.84                               |              |
| 4      | Oasis Charter Elementary South School Campus                     |     |       | 1   | EA  |           | \$35,967.00                 | \$35,967.00  | \$48,239.99                     | \$48,239.99  | \$59,833.32                   | \$59,833.32  | \$70,600.00                 | \$70,600.00  | \$114,310.08                             | \$114,310.08 |
| 4.1    | January Service                                                  |     |       | 1   | EA  |           | \$2,997.25                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$10,300.00                 |              | \$9,525.84                               |              |
| 4.2    | February Service                                                 |     |       | 1   | EA  |           | \$2,997.25                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.3    | March Service                                                    |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.4    | April Service                                                    |     |       | 1   | EA  |           | \$2,997.25                  |              | \$5,624.37                      |              | \$4,986.11                    |              | \$5,800.00                  |              | \$9,525.84                               |              |
| 4.5    | May Service                                                      |     |       | 1   | EA  |           | \$2,997.25                  |              | \$3,312.00                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.6    | June Service                                                     |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.7    | July Service                                                     |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.8    | August Service                                                   |     |       | 1   | EA  |           | \$2,997.25                  |              | \$6,432.00                      |              | \$4,986.11                    |              | \$8,800.00                  |              | \$9,525.84                               |              |
| 4.9    | September Service                                                |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.10   | October Service                                                  |     |       | 1   | EA  |           | \$2,997.25                  |              | \$6,098.12                      |              | \$4,986.11                    |              | \$7,300.00                  |              | \$9,525.84                               |              |
| 4.11   | November Service                                                 |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 4.12   | December Service                                                 |     |       | 1   | EA  |           | \$2,997.25                  |              | \$2,838.25                      |              | \$4,986.11                    |              | \$4,800.00                  |              | \$9,525.84                               |              |
| 5      | Hurricane Caveat (based on three-man crew and equipment) per hr  |     |       | 1   | EA  |           | \$2,997.25                  | \$2,997.25   | \$495.00                        | \$495.00     | \$250.00                      | \$250.00     | \$395.00                    | \$395.00     | \$450.00                                 | \$450.00     |



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting

**Meeting Date** November 18, 2025

## **Agenda Request Form**

### **City of Cape Coral**

**Title:**

CSA Resolution 30-25

**Summary:**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the purchase of two IC Conventional 77-passenger school buses from Sunstate International Trucks, LLC, in accordance with Florida Department of Education ITB 2023-02, in the amount of \$317,224; authorizing the Superintendent to execute the purchase order(s) and any related documents specific to the purchase of the buses; providing for an effective date.

Department/Agency: Charter School

Dollar Value: \$317,224

Funding: Charter School General Fund

Procurement Methodology: Piggyback

**Requested Action:** Approve or Deny

**Additional Information:**

The Charter School staff has identified the need to add two additional school buses to their existing fleet. This need arises from the increasing demand for student transportation, including for athletics and field trips. To meet the demand, the school proposes the purchase of Two IC Conventional 77-passenger school buses.

On June 24, 2025, the Governing Board approved the FY2026 Budget that included allocation of \$325,000 towards the purchase of two buses. The buses will be sourced from SunState International Trucks, LLC with a lead time of 365 days, utilizing the Florida Department of Education ITB 2023-02. The Florida Department of Education ITB 2023-02 was competitive solicited.

Given the extended production timeline, it is recommended that the buses be ordered now to ensure they are delivered by the start of the next school year. The Charter School will utilize the Florida Department of Education Contract ITB 2023-02 for Type C Conventional school buses and optional equipment. The total cost of the two buses, including delivery is \$317,224.

Each bus has a base cost of \$131,413, including the optional equipment of \$27,199, for a total cost of \$158,612. The complete list of optional equipment is stated on the attached quote.

Staff recommends approval of the purchase of two IC Conventional 77-passenger school buses from SunState International Trucks, LLC, utilizing Florida Department of Education ITB 2023-02 contract.

This procurement is governed by the authorization to Purchase goods or services from contracts awarded by other governmental or not-for-profit entities by competitive bid or request for proposals.

Funds are budgeted in Account C7800 564102.

**Strategic Plan Alignment:**

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☒ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

**Prepared By:**

Wanda Roop (MR)

CSA RESOLUTION 30 – 25

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, APPROVING THE PURCHASE OF TWO IC CONVENTIONAL 77-PASSENGER SCHOOL BUSES FROM SUNSTATE INTERNATIONAL TRUCKS, LLC, IN ACCORDANCE WITH FLORIDA DEPARTMENT OF EDUCATION ITB 2023-02, IN THE AMOUNT OF \$317,224; AUTHORIZING THE SUPERINTENDENT TO EXECUTE THE PURCHASE ORDER(S) AND ANY RELATED DOCUMENTS SPECIFIC TO THE PURCHASE OF THE BUSES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter School has identified the need to add two additional school buses to their existing fleet, which arises from the increasing demand for student transportation, including athletics and field trips; and

WHEREAS, the Cape Coral Charter School Governing Board approved Fiscal Year 2026 budget on June 24, 2025, which included the allocation of funds for the purchase of two buses in the amount of \$325,000; and

WHEREAS, the base cost of each school bus in the Florida Department of Education’s contract with Sunstate International Truck LLC., is \$131,413, plus the optional equipment in the amount of \$27,199, for a total cost of \$158,612 per school bus; and

WHEREAS, the Superintendent recommends that the Governing Board approve the purchase of two IC Conventional 77-Passenger school buses from Sunstate International Truck, LLC, in accordance with Florida Department of Education Contract in the amount of \$317,224.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby approves the purchase of two IC Conventional 77-Passenger school buses from Sunstate International Truck, LLC, in accordance with Florida Department of Education’s contract in the amount of \$317,224.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorize the Superintendent to execute the purchase order(s) and any related documents specific to this purchase.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
KRISTIFER JACKSON, CHAIR

VOTE OF MAYOR AND COUNCILMEMBERS:

JACKSON \_\_\_\_\_  
ATISELE \_\_\_\_\_  
KATINE \_\_\_\_\_  
MICHAELS \_\_\_\_\_

SANTOS \_\_\_\_\_  
KILRAINE \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
2025.

\_\_\_\_\_  
RECORDING SECRETARY

APPROVED AS TO FORM:



 ALEKSANDR BOKSNER  
CITY ATTORNEY

*mm*

\_\_\_\_\_  
res/Purchase 2 Buses

**Margaret Holland**  
**Account Manager - South Florida**  
**813-503-7418**

Customer # 32553

Quote #: 2025 FY  
Quote Date: 11/6/2025

**Quote For: 77 Pass ~ Red Dot AC**

[illegible]

|                |               |
|----------------|---------------|
| Quote Subtotal | \$ 317,224.00 |
|----------------|---------------|

|          |       |
|----------|-------|
| Tax Rate | 0.00% |
|----------|-------|

|           |   |
|-----------|---|
| Sales Tax | - |
|-----------|---|

|       |   |
|-------|---|
| Other | - |
|-------|---|

|              |      |
|--------------|------|
| Less Deposit | 0.00 |
|--------------|------|

|              |    |            |
|--------------|----|------------|
| <b>TOTAL</b> | \$ | 317,224.00 |
|--------------|----|------------|



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting

**Meeting Date** November 18, 2025

## Agenda Request Form City of Cape Coral

**Title:**

CSA Resolution 31-25

**Summary:**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the receipt of Title II, Part A, funding from the School District of Lee County, Florida, for the recruitment, retention and professional development initiatives for educators for the 2025-2026 school year; authorizing the Superintendent to execute any and all related documents in order to receive the grant funding; providing for an effective date.

**Requested Action:** Approve or Deny

**Additional Information:**

**Strategic Plan Alignment:**

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☒ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

**Prepared By:**

Kimberly Bruns, City Clerk



A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AUTHORIZING THE RECEIPT OF TITLE II, PART A FUNDING FROM THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA, FOR THE RECRUITMENT, RETENTION, AND PROFESSIONAL DEVELOPMENT INITIATIVES FOR EDUCATORS FOR THE 2025-2026 SCHOOL YEAR; AUTHORIZING THE SUPERINTENDENT TO EXECUTE ANY AND ALL RELATED DOCUMENTS IN ORDER TO RECEIVE THE GRANT FUNDING; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the School District of Lee County is committed to supporting highly effective teachers and principals through targeted professional learning, incentive programs, and certification support; and

WHEREAS, the District uses Title II funds primarily for professional development, recruiting, and retaining effective educators through initiatives designed to strengthen instructional quality and improve student learning outcomes; and

WHEREAS, the District's approved initiatives for the 2025–2026 school year include, but may not be limited to recruitment and retention, professional development, teacher incentive initiatives and improving teacher quality; and

WHEREAS, Oasis Middle School has been approved for Title II grant funding in the amount of \$22,350.00 for the 2025–2026 school year; and

WHEREAS, Oasis Elementary North has been approved for Title II grant funding in the amount of \$4,000.00 for the 2025–2026 school year; and

WHEREAS, the Superintendent recommends that the Cape Coral Charter School Authority Governing Board authorize the receipt of Title II, Part A grant funding from the School District of Lee County, Florida, to support educator recruitment, retention, professional development, and incentive programs consistent with federal and district guidelines, for a total amount of \$26,350.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the receipt of Title II, Part A, grant funding from School District of Lee County, Florida, to support educator recruitment, retention, professional development, and incentive programs consistent with federal and district guidelines, for a total amount of \$26,350.00.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the Superintendent to execute any and all documents required to receive the grant funding.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

---

KRISTIFER JACKSON, CHAIR

VOTE OF CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON \_\_\_\_\_  
ATISELE \_\_\_\_\_  
KATINE \_\_\_\_\_  
MICHAELS \_\_\_\_\_

SANTOS \_\_\_\_\_  
KILRAINE \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
2025.

\_\_\_\_\_  
RECORDING SECRETARY

APPROVED AS TO FORM:

  
\_\_\_\_\_  
ALEKSANDR BOKSNER  
CITY ATTORNEY  
  
\_\_\_\_\_  
res/Title II Part A Grant funding

**From:** [Donnie Hopper](#)  
**To:** [Jana Humenay](#); [ruthanne.burnett@capecharterschools.org](mailto:ruthanne.burnett@capecharterschools.org)  
**Subject:** FW: Notification of Approved Title II Funding  
**Date:** Thursday, October 16, 2025 2:09:17 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[Oasis Middle - allocation.png](#)

---

**This Message Is From an External Sender**  
This message came from outside your organization.

Got it!

---

**From:** Noel, Tina <[tinamn@LeeSchools.net](mailto:tinamn@LeeSchools.net)>  
**Sent:** Thursday, October 16, 2025 12:35 PM  
**To:** Donnie Hopper <[Donnie.Hopper@capecharterschools.org](mailto:Donnie.Hopper@capecharterschools.org)>  
**Subject:** Notification of Approved Title II Funding

Good afternoon Donnie,

I am writing to inform you that our Title II funds have been received. This email serves as official notification of your approved funding. According to our records, you have been awarded the following:

**AVID Conference – Orlando, FL - June 2026 - \$22,350.00**

I have attached a screenshot from your original request for your convenience. Please keep in mind that we need to get back together in April or May 2026 so that you can give me all the information needed for travel so that I can get your travel done and paid for prior to our end of June closing dates. As always if you have any questions or concerns, please don't hesitate to reach out.

*Tina M. Noel*

**Professional Development Specialist**  
Organizational Development & Retention  
2855 Colonial Blvd, Fort Myers, FL 33966  
o: 239-337-8114

[tinamn@leeschools.net](mailto:tinamn@leeschools.net)

[www.leeschools.net](http://www.leeschools.net)

*Responsibility – Harmony – Relator – Discipline – Developer*

**THE SCHOOL DISTRICT OF LEE COUNTY**



Questions? Visit our [website](#) or submit a Help Request via [Help.LeeSchools.net](http://Help.LeeSchools.net).

*SUNSHINE LAW & PUBLIC RECORDS CAUTION: Most E-mail communications made or received by District staff are considered public records that must be retained and, upon request, made available to the public and media. There should be no expectation of privacy.*

**Please be cautious**

This email was sent outside of your organization

**From:** [Kevin Brown](#)  
**To:** [Jana Humenay](#)  
**Subject:** FW: Notification of Approved Title II Funding  
**Date:** Friday, October 17, 2025 8:52:56 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[Oasis Elem North - allocation.png](#)

---

**This Message Is From an External Sender**

This message came from outside your organization.

OEN was only approved for \$4,000.

Kevin Brown  
Principal  
2817 SW 3<sup>rd</sup> LN  
Cape Coral FL 33991  
239-283-4511



START HERE. GO EVERYWHERE.

***Sunshine Law & Public Records Caution: Most E-mail communications made or received by staff are considered public records that must be retained and, upon request, made available to the public and media. There should be no expectation of privacy. This communication is intended only for the addressee. If you are not the intended recipient, do not copy, disclose, or distribute this message to anyone else. If you have received this communication in error, please contact the sender of the message to inform him or her of the error and then delete the message.***

---

**From:** Brown, Kevin <KevinBr@LeeSchools.net>  
**Sent:** Friday, October 17, 2025 8:50 AM

**To:** Kevin Brown <kevin.brown@capecharterschools.org>  
**Subject:** Fw: Notification of Approved Title II Funding

---

**From:** Noel, Tina <[tinamn@LeeSchools.net](mailto:tinamn@LeeSchools.net)>  
**Sent:** Thursday, October 16, 2025 12:27 PM  
**To:** Brown, Kevin <[KevinBr@LeeSchools.net](mailto:KevinBr@LeeSchools.net)>  
**Subject:** Notification of Approved Title II Funding

Good afternoon Kevin,

I am writing to inform you that our Title II funds have been received. This email serves as official notification of your approved funding. According to our records, you have been awarded the following:

**AVID Membership - \$4,000.00**

I have attached a screenshot from your original request for your convenience. As always if you have any questions or concerns, please don't hesitate to reach out.

*Tina M. Noel*

**Professional Development Specialist**  
Organizational Development & Retention  
2855 Colonial Blvd, Fort Myers, FL 33966  
o: 239-337-8114  
[tinamn@leeschools.net](mailto:tinamn@leeschools.net)  
[www.leeschools.net](http://www.leeschools.net)

*Responsibility - Harmony - Relator - Discipline - Developer*

**THE SCHOOL DISTRICT OF LEE COUNTY**



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**Please be cautious**

This email was sent outside of your organization



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting

**Meeting Date** November 18, 2025

## Agenda Request Form City of Cape Coral

**Title:**

CSA Resolution 33-25

**Summary:**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, authorizing the holiday bonuses for Oasis Charter School employees for 2025; authorizing the Superintendent to disburse the holiday bonuses to those eligible Cape Coral Charter School employees; providing for an effective date.

**Requested Action:** Approve or Deny

**Additional Information:**

**Strategic Plan Alignment:**

Is this a strategic decision? YES

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☒ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

**Prepared By:**

Kimberly Bruns, City Clerk

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AUTHORIZING THE HOLIDAY BONUSES FOR OASIS CHARTER SCHOOL EMPLOYEES FOR 2025; AUTHORIZING THE SUPERINTENDENT TO DISBURSE THE HOLIDAY BONUSES TO THOSE ELIGIBLE CAPE CORAL CHARTER SCHOOL EMPLOYEES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Governing Board wishes to express appreciation to its employees by authorizing an Oasis Charter Schools Holiday Employee Bonus for eligible teachers and staff members; and

WHEREAS, the financial report reflects an increase in net position of \$11,278,135, indicating a strong and positive financial standing; and

WHEREAS, the Cape Coral Charter School Authority Governing Board recognizes that such fiscal stability is made possible through the continued dedication, professionalism, and hard work of all employees; and

WHEREAS, the Holiday Bonus will be available to Charter School employees in the amount of \$1,500 for all administrators and certified educators, and in the amount of \$1,000 for all full-time staff members; and

WHEREAS, the total amount allocated for employee bonuses, including applicable FICA fees shall not exceed \$430,600 which is inclusive of the employer FICA contribution of 7.65%.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the Holiday Bonuses for those eligible Oasis Charter School employees which shall not exceed \$430,600 which is inclusive of the employer FICA contribution of 7.65%.

Section 2. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes and directs the Superintendent to disperse bonuses as stated above from available funds as reflected in the Fiscal Year 2025 financial statements.

Section 3. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby authorizes the Superintendent to execute any and all documents required to distribute the Holiday Bonus.

Section 4. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
KRISTIFER JACKSON, CHAIR

VOTE OF MAYOR AND COUNCILMEMBERS:

JACKSON \_\_\_\_\_  
ATISELE \_\_\_\_\_  
KATINE \_\_\_\_\_  
MICHAELS \_\_\_\_\_

SANTOS \_\_\_\_\_  
KILRAINE \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
2025.

APPROVED AS TO FORM:



 ALEKSANDR BOKSNER  
CITY ATTORNEY



res/Holiday Bonus

\_\_\_\_\_  
RECORDING SECRETARY

**Cape Coral Charter School Authority**  
**Administration Division**

**TO:** Cape Coral Charter School Authority Governing Board  
**THRU:** CSA Human ResourcesResources  
**FROM:** Jacquelin Collins, Superintendent   
**DATE:** November 6, 2025  
**SUBJECT:** Charter School Authority Staff Holiday Bonus - 2025

---

The financial statements for the Fiscal Year Ended 2025 reported \$3,792,877 being placed into fund balance as resources exceeded liabilities. This shows an increase net position of \$11,278,135, a positive indicator of the charter school's financial position.

I am recommending to the board that a portion of those funds be expended in the form of a holiday bonus to Charter School Authority teachers and staff based on the chart provided below:

| EMPLOYEE TYPE       | BONUS AMOUNT |
|---------------------|--------------|
| Certified Educators | \$1,500.00   |
| Support Staff       | \$1,000.00   |

| SUBTOTAL     | FICA  | GRAND TOTAL  |
|--------------|-------|--------------|
| \$400,000.00 | 7.65% | \$430,600.00 |

This bonus amount per employee is the same as last year's bonus.

**Statement of Net Position  
June 30, 2025**

**ASSETS**

|                                      |                   |
|--------------------------------------|-------------------|
| Cash and cash equivalents            | \$ 22,748,395     |
| Accounts receivable                  | 29,339            |
| Intergovernmental receivables        | 374,224           |
| Prepaid expense                      | 145,965           |
| Capital assets not being depreciated | 129,204           |
| Capital assets, net                  | <u>8,304,773</u>  |
| Total assets                         | <u>31,731,900</u> |

**DEFERRED OUTFLOWS OF RESOURCES**

|                                      |                  |
|--------------------------------------|------------------|
| Deferred outflows related to pension | <u>4,157,558</u> |
|--------------------------------------|------------------|

**LIABILITIES**
**Current liabilities**

|                                                |         |
|------------------------------------------------|---------|
| Accounts payable and other accrued liabilities | 803,547 |
| Accrued payroll                                | 231,600 |
| Due to City of Cape Coral                      | 239,932 |
| Unearned revenue                               | 45,050  |

**Noncurrent liabilities:**

|                           |                   |
|---------------------------|-------------------|
| Due within one year       | 1,811,062         |
| Due in more than one year | 5,800,514         |
| Net pension liability     | <u>13,379,377</u> |
| Total liabilities         | <u>22,311,082</u> |

**DEFERRED INFLOWS OF RESOURCES**

|                                     |                  |
|-------------------------------------|------------------|
| Deferred inflows related to pension | <u>2,300,241</u> |
| Total deferred inflows of resources | <u>2,300,241</u> |

**NET POSITION**

|                                  |                      |
|----------------------------------|----------------------|
| Net investment in capital assets | 1,750,178            |
| Restricted                       | 1,090,423            |
| Unrestricted                     | <u>8,437,534</u>     |
| Total net position               | <u>\$ 11,278,135</u> |

The accompanying notes to the financial statements are an integral part of this statement.



**Meeting Type** Charter School Authority Governing Board –  
Regular Meeting

**Meeting Date** November 18, 2025

## Agenda Request Form City of Cape Coral

**Title:**

CSA Resolution 34-25

**Summary:**

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, amending CSA Resolution 4-25 to include additional add pay compensation positions for those Charter School Authority employees who take on additional responsibilities outside their typical job description for the 2025-2026 school year; providing for an effective date.

**Requested Action:** Approve or Deny

**Additional Information:**

Click or tap here to enter text.

**Strategic Plan Alignment:**

Is this a strategic decision? Choose an item.

If Yes, Priority Goals Supported are listed below:

- ☐ Strategic Goal #1: Student Achievement
- ☐ Strategic Goal #2: Continuous Improvement
- ☐ Strategic Goal #3: Community Engagement

**Prepared By:**

Kimberly Bruns, City Clerk

A RESOLUTION OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA, AMENDING CSA RESOLUTION 4-25 TO INCLUDE ADDITIONAL ADD PAY COMPENSATION POSITIONS FOR THOSE CHARTER SCHOOL AUTHORITY EMPLOYEES WHO TAKE ON ADDITIONAL RESPONSIBILITIES OUTSIDE THEIR TYPICAL JOB DESCRIPTION FOR THE 2025-2026 SCHOOL YEAR; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Cape Coral Charter School Authority Governing Board adopted CSA Resolution 4-25 on April 8, 2025, which approved add pay compensation for those Charter School Authority employees for the 2025-2026 school year; and

WHEREAS, add pay compensation is provided to those Charter School Authority employees who take on additional responsibilities that are outside the scope of their job description; and

WHEREAS, those responsibilities include, but are not limited to, program directors, coaches, and additional teacher duties; and

WHEREAS, Human Resources has identified two additional add pay positions that are eligible to receive add pay compensation; the Oasis Middle School athletic coaches and Oasis High School Assistant to the Athletic Director; and

WHEREAS, the Charter School Superintendent recommends that the Cape Coral Charter School Authority Governing Board approve the additional positions to be eligible for add pay compensation for the 2025-2026 school year.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, hereby amends CSA Resolution 4-25 to include additional add pay compensation positions for those Charter School Authority employees who take on additional responsibilities outside their typical job description for the 2025-2026 school year. A copy of the amended add pay compensation list is attached hereto as Composite Exhibit A.

Section 2. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
KRISTIFER JACKSON, CHAIR

VOTE OF THE CAPE CORAL CHARTER SCHOOL AUTHORITY GOVERNING BOARD:

JACKSON \_\_\_\_\_  
ATISELE \_\_\_\_\_  
KATINE \_\_\_\_\_  
MICHAELS \_\_\_\_\_

SANTOS \_\_\_\_\_  
KILRAINE \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
KIMBERLY BRUNS  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
ALEKSANDR BOKSNER  
CITY ATTORNEY

  
\_\_\_\_\_  
res/Add Pay Compensation

## COMPOSITE EXHIBIT A

| Oasis Charter Schools Add-Pays 2025/2026 School Year |       |                                                                                             |                       |           |                  |                                              |
|------------------------------------------------------|-------|---------------------------------------------------------------------------------------------|-----------------------|-----------|------------------|----------------------------------------------|
| Elementary School                                    |       |                                                                                             |                       |           |                  |                                              |
| Tyler Code                                           | Code  | Add-Pay/Stipend                                                                             | Amount per pay period | Frequency | 2025/2026 Amount | End Date Required (Unless Specified as Open) |
| 400                                                  | CS V2 | Broadcast (TV) Teacher<br>(Teacher not eligible if this is a class)                         | \$20.20               | Biweekly  | \$525            |                                              |
| 401                                                  | CS I2 | School Inservice Representative                                                             | \$6.15                | Biweekly  | \$160            |                                              |
| 402                                                  | CS J2 | Interest Club (6 Week Club)<br>Must meet 1 x per week for 6 weeks                           | \$7.69                | Biweekly  | \$200            |                                              |
| 404                                                  | CS P2 | Peer Teacher<br>(per Teacher Assigned)                                                      | \$12.50               | Biweekly  | \$325            |                                              |
| 405                                                  | CS S2 | Science Fair                                                                                | \$7.70                | Biweekly  | \$200            |                                              |
| 406                                                  | CS U2 | Student Council                                                                             | \$11.54               | Biweekly  | \$300            |                                              |
| 407                                                  | CS T2 | Testing Coordinator                                                                         | \$76.92               | Biweekly  | \$2,000          |                                              |
| 408                                                  | CS WB | Website Development                                                                         | \$11.54               | Biweekly  | \$300            |                                              |
| 409                                                  | CS Y2 | Year Book Advisor                                                                           | \$14.23               | Biweekly  | \$370            |                                              |
| 415                                                  | CS B2 | Bilingual (1 per school)                                                                    | \$7.69                | Biweekly  | \$200            |                                              |
| 416                                                  | CS M2 | Master's Degree                                                                             | \$96.15               | Biweekly  | \$2,500          | Open                                         |
| 417                                                  | CS FB | Specialist Degree                                                                           | \$134.62              | Biweekly  | \$3,500          | Open                                         |
| 418                                                  | CS D2 | Doctorate Degree                                                                            | \$192.31              | Biweekly  | \$5,000          | Open                                         |
| 420                                                  | CS 5A | Substitute Coordinator                                                                      | \$153.85              | Biweekly  | \$4,000          | Open                                         |
| 421                                                  | CS AI | Add'l Teacher Duty<br>Requires Super Approval                                               | \$57.69               | Biweekly  | \$1,500          |                                              |
| 421                                                  | CS AI | Add'l Teacher Duty<br>Requires Super Approval                                               | \$115.38              | Biweekly  | \$3,000          |                                              |
| 422                                                  | CS SD | Addt'l Support Duty<br>Requires Super Approval                                              | \$19.23               | Biweekly  | \$500            |                                              |
| 422                                                  | CS SD | Addt'l Support<br>Duty Requires Super Approval                                              | \$38.46               | Biweekly  | \$1,000          |                                              |
| 422                                                  | CS SD | Addt'l Support Duty<br>Requires Super Approval<br>(includes Teacher GAT (Gifted paperwork)) | \$38.46               | Biweekly  | \$1,000          |                                              |
| 424                                                  | CS C3 | Professional Learning Community (PLC) Team Leaders                                          | \$7.69                | Biweekly  | \$200            |                                              |
| 440                                                  | CS C2 | Scheduling Coordinator<br>(Information Specialists Only)                                    | \$38.46               | Biweekly  | \$1,000          |                                              |
| 442                                                  | CS L2 | ESOL Teacher Contact<br>Requires Super Approval                                             | \$76.92               | Biweekly  | \$2,000          | Open                                         |
| 443                                                  | CS G2 | Grade Chair                                                                                 | \$24.23               | Biweekly  | \$630            |                                              |
| 444                                                  | CS H2 | Safety Patrol                                                                               | \$9.61                | Biweekly  | \$250            |                                              |
| 445                                                  | CS 82 | ESE Teacher                                                                                 | \$11.54               | Biweekly  | \$300            |                                              |
| 457                                                  |       | Drama Director<br>(Must direct one school-wide production annually)                         | \$38.46               | Biweekly  | \$1,000          |                                              |
| 402                                                  |       | Interest Club (12 Week Club)<br>Must meet 1 x per week for 12 weeks                         | \$19.23               | Biweekly  | \$500            |                                              |

# Oasis Charter Schools Add-Pays 2025/2026 School Year

## Middle School Add-Pays

| Tyler Code | Code  | Add-Pay/Stipend                                                                                   | Amount per pay period | Frequency | 2025/2026 Amount | End Date Required (Unless Specified as Open) |
|------------|-------|---------------------------------------------------------------------------------------------------|-----------------------|-----------|------------------|----------------------------------------------|
| 400        | CS V2 | <b>Broadcast (TV) Teacher</b><br>(Teacher not eligible if this is a class)                        | \$20.20               | Biweekly  | \$525            |                                              |
| 401        | CS I2 | <b>School Inservice Representative</b>                                                            | \$6.15                | Biweekly  | \$160            |                                              |
| 402        | CS J2 | <b>Interest Club --6 Week Club</b><br>(Must meet a minimum of 1 x per week for 6 weeks)           | \$7.69                | Biweekly  | \$200            |                                              |
| 402        |       | <b>Interest Club --12 Week Club</b><br>Must meet a minimum of 1 x per week for 12 weeks           | \$19.23               | Biweekly  | \$500            |                                              |
| 404        | CS P2 | <b>Peer Teacher</b><br>(per Teacher Assgined)                                                     | \$12.50               | Biweekly  | \$325            |                                              |
| 405        | CS S2 | <b>Science Fair</b>                                                                               | \$7.70                | Biweekly  | \$200            |                                              |
| 406        | CS U2 | <b>Student Council</b>                                                                            | \$11.54               | Biweekly  | \$300            |                                              |
| 407        | CS T2 | <b>Testing Coordinator</b><br>(Limited to 1 person per school)                                    | \$76.92               | Biweekly  | \$2,000          |                                              |
| 408        | CS WB | <b>Website Development</b>                                                                        | \$11.54               | Biweekly  | \$300            |                                              |
| 409        | CS Y2 | <b>Year Book Advisor</b>                                                                          | \$20.77               | Biweekly  | \$540            |                                              |
| 415        | CS B2 | <b>Bilingual (1 per school)</b>                                                                   | \$7.69                | Biweekly  | \$200            |                                              |
| 416        | CS M2 | <b>Master's Degree</b>                                                                            | \$96.15               | Biweekly  | \$2,500          | Open                                         |
| 417        | CS FB | <b>Specialist Degree</b>                                                                          | \$134.62              | Biweekly  | \$3,500          | Open                                         |
| 418        | CS D2 | <b>Doctorate Degree</b>                                                                           | \$192.31              | Biweekly  | \$5,000          | Open                                         |
| 420        | CS 5A | <b>Substitute Coordinator</b>                                                                     | \$153.85              | Biweekly  | \$4,000          | Open                                         |
| 421        | CS AI | <b>Add'l Teacher Duty</b><br>Requires Super Approval                                              | \$76.92               | Biweekly  | \$2,000          |                                              |
| 421        | CS AI | <b>Add'l Teacher Duty</b><br>Requires Super Approval                                              | \$165.38              | Biweekly  | \$4,300          |                                              |
| 422        | CS SD | <b>Add'l Teacher Duty</b><br>Requires Super Approval                                              | \$19.23               | Biweekly  | \$500            |                                              |
| 422        | CS SD | <b>Addt'l Support Duty</b><br>Requires Super Approval                                             | \$38.46               | Biweekly  | \$1,000          |                                              |
| 422        | CS SD | <b>Addt'l Support Duty</b><br>Requires Super Approval<br>(includes Teacher GAT (Gifted paperwork) | \$38.46               | Biweekly  | \$1,000          |                                              |
| 424        | CS C3 | <b>Professional Learning Community (PLC) Team Leaders</b>                                         | \$7.69                | Biweekly  | \$200            |                                              |
| 445        | CS 82 | <b>ESE Teacher</b>                                                                                | \$11.54               | Biweekly  | \$300            |                                              |
| 452        | CS 1A | <b>MS Athletic Director</b>                                                                       | \$100.00              | Biweekly  | \$2,600          |                                              |
| 457        |       | <b>Drama Director</b><br>(Must direct one school-wide production annually)                        | \$38.46               | Biweekly  | \$1,000          |                                              |
| 461        | CS AB | <b>Dept. Chair Teacher</b>                                                                        | \$24.23               | Biweekly  | \$630            |                                              |
| 462        | CS 22 | <b>NJHS Advisor</b>                                                                               | \$7.69                | Biweekly  | \$200            |                                              |
| 463        | CS M3 | <b>STEM Teacher</b><br>(special qualifications apply)                                             | \$192.31              | Biweekly  | \$5,000          | Open                                         |

| Oasis Charter Schools Add-Pays 2025/2026 School Year |       |                                                                                   |          |           |                  |                                               |
|------------------------------------------------------|-------|-----------------------------------------------------------------------------------|----------|-----------|------------------|-----------------------------------------------|
| High School                                          |       |                                                                                   |          |           |                  |                                               |
| Tyler Code                                           | Code  | Add-Pay/Stipend                                                                   | Amount   | Frequency | 2024/2025 Amount | End Date Required (Unless Specified as Open)  |
| 400                                                  | CS V2 | Broadcast (TV) Teacher<br>(Teacher not eligible if this is a class)               | \$20.20  | Biweekly  | \$525            |                                               |
| 401                                                  | CS I2 | School Inservice Representative                                                   | \$6.15   | Biweekly  | \$160            |                                               |
| 402                                                  | CS J2 | Interest Club (6 Week Club)<br>Must meet 1 x per week for 6 weeks                 | \$7.69   | Biweekly  | \$200            |                                               |
| 404                                                  | CS P2 | Peer Teacher<br>(Per year per teacher assigned)                                   | \$12.50  | Biweekly  | \$325            |                                               |
| 406                                                  | CS U2 | Student Council                                                                   | \$38.46  | Biweekly  | \$1,000          |                                               |
| 408                                                  | CS WB | Website Development Teacher Other                                                 | \$11.54  | Biweekly  | \$300            |                                               |
| 409                                                  | CS Y2 | Yearbook Advisor                                                                  | \$37.31  | Biweekly  | \$970            |                                               |
| 415                                                  | CS B2 | Bilingual (1 per school)                                                          | \$7.69   | Biweekly  | \$200            |                                               |
| 416                                                  | CS M2 | Master's Degree                                                                   | \$96.15  | Biweekly  | \$2,500          | Open                                          |
| 417                                                  | CS FB | Specialist Degree                                                                 | \$134.62 | Biweekly  | \$3,500          | Open                                          |
| 418                                                  | CS D2 | Doctorate Degree                                                                  | \$192.31 | Biweekly  | \$5,000          | Open                                          |
| 420                                                  | CS SA | Substitute Coordinator                                                            | \$153.85 | Biweekly  | \$4,000          | Open                                          |
| 421                                                  | CS AI | Add'l Teacher Duty<br>Requires Super Approval                                     | \$76.92  | Biweekly  | \$2,000          |                                               |
| 421                                                  | CS AI | Add'l Teacher Duty<br>Requires Super Approval                                     | \$165.38 | Biweekly  | \$4,300          |                                               |
| 422                                                  | CS SD | Add'l Support Duty<br>Requires Super Approval                                     | \$19.23  | Biweekly  | \$500            |                                               |
| 422                                                  | CS SD | Add'l Support Duty<br>Requires Super Approval                                     | \$38.46  | Biweekly  | \$1,000          |                                               |
| 424                                                  | CS C3 | Professional Learning Community (PLC) Team<br>Leaders                             | \$7.69   | Biweekly  | \$200            |                                               |
| 445                                                  | CS 82 | ESE Teacher                                                                       | \$11.54  | Biweekly  | \$300            |                                               |
| 457                                                  |       | Drama Director<br>(Must direct one school-wide production annually)               | \$38.46  | Biweekly  | \$1,000          |                                               |
| 461                                                  | CS AB | Dept Chair Teacher                                                                | \$24.23  | Biweekly  | \$630            |                                               |
| 462                                                  | CS 22 | NJHS Advisor                                                                      | \$15.38  | Biweekly  | \$400            |                                               |
| 463                                                  | CS M3 | STEM Teacher<br>(special qualifications apply)<br>(Per year per Teacher assigned) | \$192.31 | Biweekly  | \$5,000          | Open                                          |
| 464                                                  | CS 73 | Model United Nations                                                              | \$38.46  | Biweekly  | \$1,000          |                                               |
| 465                                                  | CS 11 | Class Representative<br>(One per grade 9-12)                                      | \$15.97  | Biweekly  | \$415            |                                               |
| 402                                                  |       | Interest Club (12 Week Club)<br>Must meet 1 x per week for 12 weeks               | \$19.23  | Biweekly  | \$500            |                                               |
| TBD                                                  | N/A   | Assistant to the Athletic Director                                                | 115.38   | Biweekly  | \$3,000          | Remove as stipend and add as biweekly add pay |

| Additional Add-Pays/Stipends |       |                                                                                                                                                               |                       |           |                  |                                              |
|------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|------------------|----------------------------------------------|
| Tyler Code                   | Code  | Add-Pay/Stipend                                                                                                                                               | Amount per pay period | Frequency | 2025/2026 Amount | End Date Required (Unless Specified as Open) |
| 419                          |       | <b>Peer Collaborative Teacher</b><br>(Superintendent Approval required. Assists with onboarding, mentoring and Para to Teacher program. (up to 2 per school)) | \$192.31              | Biweekly  | \$5,000          |                                              |
| 423                          |       | <b>Administration Extra Curricular Principals-</b>                                                                                                            |                       |           |                  |                                              |
|                              |       | Elem- \$1,500,                                                                                                                                                |                       |           |                  |                                              |
|                              |       | Middle- \$3,000,                                                                                                                                              |                       |           |                  |                                              |
|                              |       | High- \$6,000;                                                                                                                                                |                       |           |                  |                                              |
|                              |       | <b>Asst Principals-</b>                                                                                                                                       |                       |           | \$1,000          |                                              |
|                              |       | Elem- \$1,000,                                                                                                                                                | \$38.46               |           | \$1,500          |                                              |
|                              |       | Middle- \$1,000,                                                                                                                                              | \$57.69               |           | \$3,000          |                                              |
|                              |       | High- \$3,000                                                                                                                                                 | \$115.38 \$230.77     | Biweekly  | \$6,000          | Open                                         |
| 453                          |       | <b>After School Detention</b><br>(at least 1 day per week all year)                                                                                           | \$21.53               | Biweekly  | \$560            |                                              |
| 468                          | CS A1 | <b>Asst Food Svc Coordinator</b>                                                                                                                              | \$115.38              | Biweekly  | \$3,000          | Open                                         |
| 469                          |       | <b>Bus Driver Trainer/Lead</b>                                                                                                                                | \$76.92               | Biweekly  | \$2,000          |                                              |
| 590                          | CS CA | <b>Cell Phone Allowance</b><br>(Requires Superintendent Approval)                                                                                             | \$40                  |           | \$480            |                                              |
|                              |       |                                                                                                                                                               | \$80                  | Monthly   | \$960            | Open                                         |
| 458                          |       | <b>Instructional Leadership</b><br>1 Administrative Position for System<br>(AVID Lead Director and Coach)                                                     |                       |           |                  |                                              |
|                              |       |                                                                                                                                                               | \$384.61              | Biweekly  | \$10,000         |                                              |

| Athletics 2025/2026              |            |                       |                     |          |                                                                                               |
|----------------------------------|------------|-----------------------|---------------------|----------|-----------------------------------------------------------------------------------------------|
|                                  | Amount     | Regular Season Begins | Regular Season Ends | Pay Date | Coach                                                                                         |
| <b>Administration</b>            |            |                       |                     |          | <b>NOTES</b>                                                                                  |
| Assistant Athletic Director      | \$3,000.00 |                       |                     |          | REMOVING ONE TIME STIPEND-ADDING TO ADD PAY BI-WEEKLY PAY UNIT- OHS ONLY- SEE HIGH SCHOOL TAB |
| <b>Baseball</b>                  |            |                       |                     |          |                                                                                               |
| Baseball Head                    | \$2,000.00 |                       |                     |          |                                                                                               |
| Baseball Assistant               | \$1,000.00 |                       |                     |          |                                                                                               |
| Baseball Assistant               | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Basketball (Girls) OMS</b>    |            |                       |                     |          |                                                                                               |
| Basketball Head                  | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Basketball (Boys) OMS</b>     |            |                       |                     |          |                                                                                               |
| Basketball Head                  | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Basketball (Boys)</b>         |            |                       |                     |          |                                                                                               |
| Basketball Head (Boys)           | \$2,000.00 |                       |                     |          |                                                                                               |
| Basketball Assistant (Boys)      | \$1,000.00 |                       |                     |          |                                                                                               |
| Basketball Assistant (Boys)      | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Basketball (Girls)</b>        |            |                       |                     |          |                                                                                               |
| Basketball Head (Girls)          | \$2,000.00 |                       |                     |          |                                                                                               |
| Basketball Assistant (Girls)     | \$1,000.00 |                       |                     |          |                                                                                               |
| Basketball Assistant (Girls)     | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Bowling</b>                   |            |                       |                     |          |                                                                                               |
| Bowling (Boys)                   | \$2,000.00 |                       |                     |          |                                                                                               |
| Bowling (Girls)                  | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Cheer</b>                     |            |                       |                     |          |                                                                                               |
| Cheerleading Varsity Head        | \$3,000.00 |                       |                     |          |                                                                                               |
| Cheer Varsity Assistant          | \$1,000.00 |                       |                     |          |                                                                                               |
| Cheerleading JV Head             | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Cross Country</b>             |            |                       |                     |          |                                                                                               |
| Cross Country (Boys)             | \$2,000.00 |                       |                     |          |                                                                                               |
| Cross Country (Girls)            | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Cross Country (Girls) OMS</b> |            |                       |                     |          |                                                                                               |
| Girls XC Head                    | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Cross Country (Boys) OMS</b>  |            |                       |                     |          |                                                                                               |
| Boys XC Head                     | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Dance</b>                     |            |                       |                     |          |                                                                                               |
| Dance Varsity Head               | \$2,000.00 |                       |                     |          |                                                                                               |
| Dance Varsity Assistant          | \$1,000.00 |                       |                     |          |                                                                                               |
| Dance JV                         | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Dance OMS</b>                 |            |                       |                     |          |                                                                                               |
| Dance Head- OMS                  | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| Dance Assistant- OMS             | \$810.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Flag Football</b>             |            |                       |                     |          |                                                                                               |
| Flag Football Head               | \$2,000.00 |                       |                     |          |                                                                                               |
| Flag Football Asst               | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Football</b>                  |            |                       |                     |          |                                                                                               |
| Football Head Coach              | \$4,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| Football Assistant               | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Golf</b>                      |            |                       |                     |          |                                                                                               |
| Golf (Boys)                      | \$2,000.00 |                       |                     |          |                                                                                               |
| Golf (Girls)                     | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Golf (Girls) OMS</b>          |            |                       |                     |          |                                                                                               |
| Golf Head (Girls)                | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Golf (Boys) OMS</b>           |            |                       |                     |          |                                                                                               |
| Golf Head (Boys)                 | N/A        |                       |                     |          | ADD OMS                                                                                       |
| <b>Soccer</b>                    |            |                       |                     |          |                                                                                               |
| Soccer Head (Boys)               | \$2,000.00 |                       |                     |          |                                                                                               |
| Soccer Assistant (Boys)          | \$1,000.00 |                       |                     |          |                                                                                               |
| Soccer Head (Girls)              | \$2,000.00 |                       |                     |          |                                                                                               |
| Soccer Assistant (Girls)         | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Soccer (Girls) OMS</b>        |            |                       |                     |          |                                                                                               |
| Girls Soccer Head                | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Soccer (Boys) OMS</b>         |            |                       |                     |          |                                                                                               |
| Boys Soccer Head                 | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Softball</b>                  |            |                       |                     |          |                                                                                               |
| Softball Head                    | \$2,000.00 |                       |                     |          |                                                                                               |
| Softball Assistant               | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Swimming</b>                  |            |                       |                     |          |                                                                                               |
| Swimming Head (Boys)             | \$2,000.00 |                       |                     |          |                                                                                               |
| Swimming Head (Girls)            | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Tennis</b>                    |            |                       |                     |          |                                                                                               |
| Tennis (Boys)                    | \$2,000.00 |                       |                     |          |                                                                                               |
| Tennis (Girls)                   | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Tennis (Girls) OMS</b>        |            |                       |                     |          |                                                                                               |
| Tennis (Girls) Head              | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Tennis (Boys) OMS</b>         |            |                       |                     |          |                                                                                               |
| Tennis (Boys) Head               | N/A        |                       |                     |          | ADD OMS                                                                                       |
| <b>Track</b>                     |            |                       |                     |          |                                                                                               |
| Track Head (Boys)                | \$2,000.00 |                       |                     |          |                                                                                               |
| Track Assistant (Boys)           | \$1,000.00 |                       |                     |          |                                                                                               |
| Track Head (Girls)               | \$2,000.00 |                       |                     |          |                                                                                               |
| Track Assistant (Girls)          | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Volleyball</b>                |            |                       |                     |          |                                                                                               |
| Volleyball Head                  | \$2,000.00 |                       |                     |          |                                                                                               |
| Volleyball Assistant             | \$1,000.00 |                       |                     |          |                                                                                               |
| <b>Volleyball (Girls) OMS</b>    |            |                       |                     |          |                                                                                               |
| Volleyball (Girls) Head          | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Volleyball (Boys) OMS</b>     |            |                       |                     |          |                                                                                               |
| Volleyball (Boys) Head           | \$975.00   |                       |                     |          | ADD OMS                                                                                       |
| <b>Weightlifting</b>             |            |                       |                     |          |                                                                                               |
| Weightlifting (Boys)             | \$2,000.00 |                       |                     |          |                                                                                               |
| Weightlifting (Girls)            | \$2,000.00 |                       |                     |          |                                                                                               |
| <b>Wrestling</b>                 |            |                       |                     |          |                                                                                               |
| Wrestling Head (Boys)            | \$2,000.00 |                       |                     |          |                                                                                               |
| Wrestling Assistant (Boys)       | \$1,000.00 |                       |                     |          |                                                                                               |