



**OASIS HIGH SCHOOL**

**2020 - 2021**

**STUDENT HANDBOOK**

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# 2020-2021 STUDENT HANDBOOK

This handbook outlines policies that may be unique students at Oasis High School, please refer to the Lee County Student Code of Conduct for additional information, this is included in our parent portal on the Oasis website. Instructional Staff will ensure that all students are referred to the online Code of Conduct ([www.leeschools.net](http://www.leeschools.net)), as well as briefed on classroom rules, standards and expectations in the first or second class meeting of the school year. Both teachers and students are expected to review the Code of Conduct and comply with the policies and procedures contained in it.

## ***VISION***

Oasis High School's vision: We believe that everyone can learn in a safe nurturing environment through positive partnerships between parents, the school, and our community.

## ***MISSION***

At Oasis High School, our mission is to create a K-12 system that strives to empower students to be independent responsible life-long learners who value personal integrity, academic achievement, and have a global impact.

## ***ACADEMIC HONESTY***

Oasis High School promotes a learning environment that focuses on respect for academic honesty; therefore, all Student Scholars are held to the highest standard of academic excellence and personal behavior. The role of academic work is to teach skills, provide content knowledge and allow for intellectual growth needed to be career and college ready. It is the responsibility of every student to complete their own work on assignments, tests and quizzes and not copy another student's work and submit it as their own, which is called plagiarizing. The consequence for plagiarizing an assignment, test, quiz, or project will result in a grade of zero.

In order to preserve the integrity and reputation of our AICE program, a student enrolled in this program of study should defer to the Academic Honor Code that discusses academic honesty and plagiarism as it relates specifically to the AICE program.

## ***ACTIVITIES/ATHLETICS***

All Student athletes are required to read the Athletes Code of Conduct prior to participating in a sport and sign the acknowledgement form at the end of the reading and turn it in to their coach.

- Students must have a minimum cumulative grade point average of 2.0 to be eligible for athletic participation during the current/following school semester/sport season.
- A student who begins the sport season ineligible will remain ineligible throughout that entire sport's season.
- A student may lose their eligibility mid-season should they fall below the required 2.0 GPA mark.
- Incoming 9th grade students will receive a one-semester GPA grace period during their first semester as a student at Oasis High School.
- Students must maintain a quarterly 2.0 GPA while in-season or face academic suspension.
- It is the responsibility of the Coach and Athletic Director to certify that all participants have met

the 2.0 grade point average requirement prior to the sport season and weekly throughout said season.

- Mandatory grade checks will be conducted each week throughout the sport season.
- The first check will be conducted on the Monday, one week prior, to the first scheduled competition.

Grade checks will continue each week on the first day of the school week throughout the season. Students who fall below a 2.0 GPA per the weekly grade check will be ineligible for all athletic events that transpire during the current school week – Monday through Friday.

Students will have an opportunity to regain their academic eligibility when a grade check is conducted the week following the academic suspension.

## ***ANNOUNCEMENTS AND SCHOOL NEWS***

### **School Announcements:**

The daily announcements will occur during the 1st & 2nd periods of the day at 7:05 am. The purpose of the daily morning announcements is to provide important information to all students, prior to the school day, including any last-minute changes to after-school meetings, activities, practices or events. Please forward any announcements to principal prior to event.

### **School News:**

The school news, also called The Reef, is created by students in the TV Production classes.

## ***ATTENDANCE***

Students are expected to be in their scheduled classes from 7:00 am - 1:35 pm when school is in session unless otherwise noted on the district's school calendar.

### **Notification of an absence:**

The parent/legal guardian of a student who is absent from school should call the school's main number, (239) 541-1167, by 8:00 am on the day of the absence. Please provide the School Secretary with the following information:

- Your name
- Name of the student
- Date(s) of absence
- Reason for an absence (please be specific, i.e. doctor appt., illness, out of town, etc.)
  - *An absence is considered **excused** for the following reasons, as determined by School Board policy, which includes:*
    - a note turned in that was written by a medical doctor.
    - an observed religious holiday for the specific faith of a student.
    - a subpoena given by any law enforcement agency.
    - the death or serious illness of a relative.
    - a school-sponsored activity.

**Excessive unexcused absences:**

Parents can call in and excuse up to 5 in a month, or 10 a semester (90 day period). After that, absences that are reported must have medical documentation. A face-to-face meeting with the student and parent/legal guardian will be required to discuss the attendance issue, develop a plan of action for the remainder of the school year and sign an attendance contract.

A student who has an excessive number of absences (10+), risks losing credit for the course(s) they have been missing, regardless of their grade. Students and parents/legal guardians may also be required to go to court and stand before a judge who will determine if a student's driver's license will be suspended or revoked until they graduate from high school. (Lee County attendance policy 4.16 for more detail).

**Other absences:**

A student participating in an athletic event or school-sponsored activity must be in school a minimum of 3 periods or have medical documentation on the day the event or activity occurs. This does not apply to weekends or any approved days off from school for students. Students will not be able to participate if they are absent from their classes on the same day as the event or activity.

Any student who is not in attendance at school due to an out-of-school suspension is prohibited from being on any school district property during the time of the suspension, for any reason. This includes after-school activities and all athletic events. If suspended students are seen on campus, they shall be reported to law enforcement officers.

**Tardy to school or to class:**

- A student is considered tardy to school or tardy to class when they are not in their assigned classroom when the bell rings at 7:00 am.
- For the first block of the day, students are allowed "3 strikes" consisting of one excused tardy (freebie), and two parent call-ins. After that, students will need medical documentation to excuse a tardy first block. Any other tardy during the day to all remaining classes will result in a detention being assigned. If a student shows up to school after first block it is considered an unexcused absence for first block not a tardy to school.
- When arriving to school between 7:00 am and 7:10 am, students are to immediately report to their assigned first class of the day and their teacher will mark them tardy. If arriving to school after 7:10 am, students must sign-in at the front desk and will be marked tardy. Any student who tries to enter a classroom after 7:10 am without a pass will be directed to go back to the front office to get a pass. Students must have a tardy pass to enter the classroom after 7:10 am.

**ATTENDANCE/GRADES/INTERIM REPORTS**

Students and parents/legal guardians have access to attendance, grades and interim reports through FOCUS. To access FOCUS, use the URL address: <https://lee.focusschoolsoftware.com/focus/>

### **BELL SCHEDULES**

<u>Odd Days</u> 1st Period: 7:00 - 8:30 3rd Period: 8:35 - 10:00 5th Period: 10:05 - 12:00 7th Period: 12:05 - 1:35  <u>Even Days</u> 2nd Period: 7:00 - 8:30 4th Period: 8:35 - 10:00 6th Period: 10:05 - 12:00 8th Period: 12:05 - 1:35	<u>Early Release Days</u> (No Lunch) 1st/2nd Period: 7:00 - 7:45 3rd/4th Period: 7:50 - 8:35 5th/6th Period: 8:40 - 9:25 7th/8th Period: 9:30 - 10:15	<u>Lunch</u> Shift 1: 10:00 - 10:30 Shift 2: 10:30 - 11:00 Shift 3: 11:00 - 11:30
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### **BUSES/TRANSPORTATION**

Riding the school bus is a **privilege**. Each student must get on and off of the bus at the official address the school has on file, ONLY. Improper conduct may result in disciplinary action and/or removal from riding the bus for the remainder of the school year.

Students must follow and obey the directions given by the bus driver for safety reasons. The following list of rules will be in effect at all times while riding the bus:

- Students must obey the driver who is in charge of the bus.
- Only regularly scheduled students are allowed to ride the school bus.
- Students must keep their arms and head inside the bus at all times and remain in their assigned seat.
- Food, drink, tobacco products, chewing gum, balloons, flowers and large stuffed animals are prohibited on the bus.
  - Fighting, profanity, abusive language, large or sharp objects, fireworks, balls, bats, skateboards, radios, animals and glass containers are prohibited. Cell phone must have headset plugged in to listen to music.
- Students are required to be picked up in the morning at their assigned bus stop and will be dropped off at their assigned bus stop in the afternoon. Students are **not** allowed to ride a bus that is different from the one they have been assigned without advanced permission given by a School Administrator and a signed bus change request form.
- Temporary bus change requests must be in writing from the parent/legal guardian of the student. The written request can be turned in to the School Secretary at the front desk to receive a **temporary** bus change request form. Bus change requests **after 12:00 pm will not** be considered.

### **CAFETERIA**

Breakfast is served from 6:40 am - 7:00 am. Lunch is served from 10:00 am - 12:00 pm over the course of three lunch shifts.

Student behavior in the Cafeteria and outside on the patio during breakfast and lunch is expected to exemplify courtesy and cleanliness. Eating out on the patio is a **privilege**. Students who violate this privilege will face disciplinary action and will eat in the cafeteria for the remainder of the school year. All trays, food, drinks and wrappers are to be removed from the tables and properly disposed of by students once they have finished eating. **Outside food cannot be brought into the school or delivered without principal permission.**

All students are required to report to the Cafeteria during their assigned lunch shift, this is treated the same as a passing period, 5 minutes to get there and to get back (otherwise a tardy will be assigned).

### **CELL PHONES/ELECTRONICS**

Cellphones (Electronic devices) are to be off/silent and kept in backpacks. This is from beginning bell to ending bell of the school day, unless authorized by principal/designee. In case of emergencies, Principal will come on PA system and instruct students to access phones now to notify a parent. Teachers will also be able to allow a student to use a phone in an extreme emergency as needed.

Possession of **all** personal electronic devices brought to school, including cell phones, air pods, speakers, etc. is done at the student's own risk. The school assumes no responsibility, legal or otherwise, with regard to these items.

### **CHROMEBOOKS/TEXTBOOKS**

Chromebooks, cases, power cords, and textbooks are assigned to students thru their media center account. It is the student's responsibility to ensure all items checked-out in their name are returned in good condition and removed from their account by the last student day of the school year. Any item not returned will be marked lost and a fee will be assessed equal to the cost of the missing item, which will be reflected in the student's account. If the item is found and returned to the media center at a later date in good condition, the fee for the missing item(s) will be removed.

If a Chromebook, case, or cord is damaged for any reason and has to be repaired or replaced, the cost for the repair or replacement is the **responsibility of the student**. The fee is added to the student's media center account until paid.

### **CLASSROOM EXPECTATIONS**

There are certain expectations that apply to all Oasis High School students when in any teacher's classroom to ensure that all students are provided with a learning environment that contributes to their intellectual growth. These expectations include:

- arriving to class on time,
- following directions,
- participating in class activities,
- taking responsibility for your own actions and reactions.

### ***CLINIC***

Any student who becomes ill during the school day is to report to the Clinic with a pass from their teacher or from a School Administrator. The Clinic Paraprofessional, or the School Nurse, will contact the parent/legal guardian of the student if the student needs to go home. Any medication prescribed by a doctor or any over-the-counter medication (even aspirin) that must be taken at school is to be left in the Clinic. A parent/legal guardian or a physician must complete written permission forms for this purpose.

### ***CLOSED CAMPUS***

Oasis High School is a closed campus. All students must remain on campus from the time they arrive on school property until school is officially dismissed at 1:35 pm or until they have been signed out by a parent/legal guardian at the front desk.

Students are NOT permitted to go out to the student parking lot during the school day. The only exception is for a student who is leaving for OJT, senior exemptions, or Dual Enrollment classes.

### ***COMPUTER/NETWORK/SOCIAL MEDIA USAGE***

It is a general policy that the District Intranet environment and internet access resources are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to School Board policy and the general guidelines, will result in disciplinary action. Unacceptable uses of the network include, but are not limited to:

- violating the conditions of the Education Code dealing with student's rights to privacy.
- using profanity, obscenity, or other language, which is offensive to another user.
- reposting another individual's communications without the author's prior consent.
- copying commercial software in violation of copyright law, or other copyright.
- materials protected using the network for financial gain or for any commercial or illegal activity.
- using the network for product advertisement, political lobbying, or to unlawfully promote Religion.
- attempting to bypass firewalls or filters established by the District to comply with the Child Internet Protection Act (CIPA).
- maliciously attempting to harm or destroy data of another user or any other network (vandalism).

A student whose intranet account is flagged for inappropriate use, may receive disciplinary action including, but not limited to, loss of use of their assigned Chromebook for up to 10 days. This includes inappropriate use of electronic and cellular devices of students.

### ***COUNSELING DEPARTMENT***

Every student is assigned to a specific School Counselor based upon the first letter of the student's last name and will be scheduled for a consultative visit at least twice during the school year. Any student who needs to see a School Counselor should put in a request to schedule a time.

- A-L                      Mrs. Cannon
- M-Z                      Mr. Hennig



The Counseling Department's web-page contains information about testing, college applications, scholarships, scheduling, class change requests, transcripts and more. There is also a wealth of information on our Google classroom page, get code from your teacher.

Test dates and other pertinent information concerning the SAT and ACT are available in the Counseling Office, online, and on the Google classroom pages.

### ***CYCLES/SKATEBOARDS***

#### **Bicycles:**

Students are responsible for locking their bicycles inside the bike rack area. The school is **not** responsible for missing or damaged bicycles.

#### **Skateboards:**

- Skateboards are to be kept in the skateboard holding area near the front of the gym.
- Under **NO** circumstances should a skateboard be carried around school during the school day. Any skateboard that is seen out will be taken and held temporarily in the Main Office until the dismissal bell rings.
- The school is **not** responsible for missing or damaged skateboards.

### ***DISCIPLINE***

While the focal point for student discipline is the Administration, every employee, regardless of position or duties, is responsible for enforcing the school-wide discipline program and Oasis Student Code of Conduct. Referrals will be processed to the Assistant Principal only after the teacher has implemented classroom accountability measures, involved parents/guardian, and student behavior has not improved. At that point, the Code of Conduct and school policy will dictate the appropriate accountability measure(s). Teachers and parents/guardian will be provided feedback by the Assistant Principal regarding consequences. Level 2 and Level 3 offenses will use the guidelines set forth in **Lee County Code of Conduct ([www.leeschools.net](http://www.leeschools.net))**. Students who continue to cause behavior issues will be put on a step improvement plan (coordinated with administration/guidance), this will follow a 3 step plan and will involve a parent conference at each step, failure to adhere to this plan will result in a discussion of continued enrollment at Oasis High School.

### ***DISTRIBUTION OF FLYERS AND POSTERS***

Students passing out flyers on campus to other students or hanging any posters on the walls of the school must receive administrative permission prior to distribution or posting of any item. Any unauthorized flyers and/or posters found throughout the building or on campus will be immediately removed and discarded.

### ***DRESS CODE***

The responsibility for the personal appearance of a student rests with the parent/guardian and the student. Personal appearance shall not disrupt the educational process. A student who is dressed appropriately is demonstrating a respect for self and others, as well as contributing to a safe and orderly learning environment. The following standards align with School Board policy and establishes the **minimum** acceptable standards for student dress at Oasis High School to be interpreted and enforced by the principal or designee. *The principal has the authority to establish additional standards at individual schools.*

## **OASIS HIGH SCHOOL DRESS CODE FOR SY 2020-2021**

Our school believes that students need to dress in a professional manner. Our uniforms consist of black, navy blue, light blue, white, or grey polo (collared) shirts with our school logo (purchased from our vendor for a reasonable price), and denim jean, khaki, tan, navy, grey or black bottoms in a variety of styles that can be purchased at many outlets (not stretch pants, tight fitting joggers or yoga pants).

**All students are required to wear the Oasis logo shirts or spirit wear shirts on approved days.  
No other logos will be permitted.**

### **Boys/Girls:**

**Shirts:** Must have collar: Polo's with OHS logo. Shirts may be white, navy blue, light blue, black, or grey. Our approved vendor will provide you the correct colors on their website (see below). Spirit shirts may also be purchased on our vendor's website.

**Pants:** Denim jean, khaki, tan, navy, grey or black bottom uniform style pants. Jeans (denim) are allowed with NO rips or tears or patches (button or zippers). Pants should be worn at natural waist, no sagging. Capri length is acceptable (no leggings, joggers, spandex allowed).

**Shorts:** Navy blue, black, tan, grey, khaki or denim (hems cannot be frayed) uniform shorts. Shorts should be worn at natural waist, no sagging. The hem of shorts/skorts, and skirts **MUST** be between fingertip and knee when the student's arms are extended straight by their side. Capri's are okay. Denim cannot have rips, tears, or patches. *Gym/elastic waistband shorts are not permitted outside of PE!*

**Shoes:** Closed-toed shoes, deck shoes, loafers, and sneakers are okay. No boots or slippers, clogs, or open toed shoes.

**Belts:** Must be worn at the waist.

### **Jackets/Outerwear:**

Pullover or ¼ zip-up sweatshirts must have OHS logo. These can be purchased through our approved vendor. Students **MUST** wear OHS logo collared polo under their OHS outerwear.

### **Physical Education Uniforms:**

OHS physical education uniforms can be purchased through your PE teacher.

### **Hair/Accessories:**

Must be clean, groomed, and moderate in style. Sunglasses are not to be worn inside. Large or distracting jewelry is not allowed.

### **Items not considered part of the Uniform Policy:**

No draw string shorts or pants, no sweatpants, joggers, or leggings.

No hats, bandanas or head coverings.

No slides, flipflops, sandals, crocs, boots etc.

No holes, tears or patches on pants or shirts.

**Masks:** Not wearing a mask or not wearing correctly is considered a dress code violation and will follow the discipline guide. Students will be considered for Oasis Home Connect if mask order is not followed (3 or more violations) See appendix A at the end of this handbook. This is a health and safety guideline for all students.

Website to order apparel: <https://oasishsgear.itemorder.com/sale>

### Overall Expectations for All Students

- No tight-fitting or otherwise immodest/suggestive clothing is permitted. Individual student appearance must project neatness, cleanliness, and not cause distraction or disruption to the learning environment.
- No clothing will be worn inside out.
- Outerwear: Pull over sweatshirts (hoodies) or ¾ zip shirts must have an OHS logo. These can be purchased through our approved vendor. However, if a student chooses to remove a dress code appropriate outer garment for any reason, even during PE classes or outdoor activities, the “new” outermost garment must be dress code appropriate. Bottom line - if any clothing item can be seen, it must be in accordance with the dress code.
- Hats, other headgear and sunglasses will not be worn during the school day except while participating in outdoor classes, during “dress up days” or if authorized by medical or religious reasons. Those items will not be visible during school hours when not in use.
- No ripped, torn or frayed clothing is permitted on campus or during school sponsored events.
- Students representing Oasis High School (i.e., members of a team or activity, field trip participants, etc.) may be required to adhere to a more formal and specific dress code requirement. The teacher, coach, or advisor, together with an Administrator, will establish those guidelines. The school dress code will always be the MINIMUM acceptable standard regardless of the event, activity, or location.
- Adornments attached to exposed body parts other than the ear and nose may not be worn. Only small studs that are flush with the skin of the nostril are acceptable on the nose. Examples of prohibited adornments to exposed body parts include, but are not limited to, hoops or rings attached or pierced to the nose, eyebrow(s), cheeks, or lips. Gauges are not authorized for wear by any students.
- Oasis High School “spirit” type tee shirts may be worn when authorized by the Administration for wear on Fridays. Shirts must be clean, have no frays, tears or holes, and must be from an Oasis High School club or team. Spirit shirts are not required to have collars. Can be purchased through our vendor.
- No type or style of earphones, headphones, airpods, earbuds, Bluetooth devices, etc., are authorized to be worn around the neck or in or covering the ears unless authorized by a teacher in support of instructional activities while in the classroom.
- Socks of any pattern or color may be worn as long as they are not deemed to be obscene or offensive in nature, and do not impact on the learning environment.

Students scheduled to graduate during the current school year may wear a sweatshirt (crew or hoodie) from any college that they have been formally accepted to. Students must provide a copy (paper or email) of their acceptance letter to the administration prior to wearing the sweatshirt. Students scheduled to graduate who have officially enlisted in any military service may wear a service logo sweatshirt; students must provide documentation of enlistment

***Final authority over dress code rests with administration***

### **DRUG AND ALCOHOL USE**

By definition, a drug/alcohol violation is the storing, possessing, selling, purchasing, distributing, using or being under the influence of any alcoholic beverage or any substance defined as a controlled substance including, but not limited to, marijuana, hallucinogens, inhalants, any substance that requires a physician's prescription or any over-the-counter medication without parent/legal guardian approval and school notification or any substance represented to be an illegal substance, such as "designer drugs" or any substance which is represented to be any such substance. A controlled substance is defined in Chapter 893 of the Florida Statutes.

### **Tobacco/Electronic smoking devices:**

As with many schools across the district, state, and country, we continue to battle the use of nicotine dispensing devices; vapes, juuls, e-cigarettes. We have increased our presence in the hallways, bathrooms, parking lots, and have seen an increase in discipline cases of students using these devices. Effective September 20, 2018, when a student is found in possession of a nicotine dispensing device product in the presence of law enforcement, the student will receive a citation from the City of Cape Coral Police Department (SS. 877.112). The consequences of the citation include fines and community service and could also include appearing before a judge or taking a tobacco cessation course. Repeated offenses (within 12 weeks of the first violation) can result in a student losing his/her license, or not being able to obtain a license, until he/she is 18 years of age. OHS will continue to instill school-level consequences including, but not limited to, lunch detentions, school-based community service, and in-school alternative placement.

Thank you for your understanding and support as we continue to monitor the behaviors of our students on this campus and work to provide a safe environment. Should you have any questions, please do not hesitate to contact the office

### **EMERGENCY CARDS**

At the beginning of each school year, students are given a new, blank emergency card to take home for a parent/legal guardian to complete and sign. The emergency card must be returned to school with the student the following school day, or as soon as possible during that week, and given to the teacher in their first period of the day. It is EXTREMELY important that the emergency card is completed and returned at the beginning of the school year for emergency purposes.

### **EMERGENCY DRILLS**

Emergency drills are required to be completed at regular intervals throughout the school year.

There are four different types of emergency drills that must be practiced:

- Fire drills - monthly
- Lockdown drills - monthly
- Evacuation drills - once per semester
- Tornado drill - once during the school year-When any emergency alarm sounds, or notification is given by the Principal, for any drill or response to an actual event, it is extremely important to remember two (2) specific rules:

- Follow all emergency instructions, as directed.
- Respond quickly and quietly.

### ***FEES AND FINES***

Students with any outstanding fees and/or fines can pay for them at the Bookkeeper's Office or Media Center located in the Main Office area. A student must have a zero (\$0) balance for all fees and fines to participate in some of the school's special extra-curricular activities and privileges. Examples of some activities are listed below; however, the list is not all inclusive:

- Homecoming Dance
- Prom
- Grad Bash
- Graduation Ceremony

### ***FIELD TRIPS***

#### **(NO FIELD TRIPS WILL BE SCHEDULED THIS YEAR UNLESS AUTHORIZED BY ADMINISTRATION)**

Any time a student leaves the OHS campus, it is considered a field trip. All field trips must be approved at least 30 days in advance by the principal or designee. Trips must be based on an instructional unit and not be isolated experiences, and trip destinations will be approved based on appropriateness, safety and available funds. Field trip expectations include:

- Students must have written parent permission turned in prior to the trip, phone confirmation is not accepted.
- Teachers/field trip sponsors are expected to communicate field trip attendees with the nurse/clinic aide so that any emergency supplies accompany the trip.
- A list of students attending the field trip should be provided to the front office for attendance, and any absences reported accordingly.
- All chaperones must be approved ahead of time and given a list of responsibilities.
- Only currently enrolled high school students are allowed to attend; no siblings (even if the parent volunteers to drive their own car to the location) are allowed for insurance and liability reasons.
- Chaperones earn volunteer hours for supervising field trips. Chaperones will ensure that the vehicles used (buses, van, etc.) are cleaned prior to releasing students. No food or beverage other than water is allowed on the bus.
- A teacher/coach/chaperone must be on each bus carrying students.
- Buses are for student use. Extra buses will not be assigned to accommodate parents. Parent chaperones may ride the bus if student seating is under maximum capacity.
- Any overnight or out of county trip request must have prior Superintendent approval; plan ahead accordingly. Submit your request to the principal for processing with the Superintendent. No field trips should take place during exams.
- Sponsoring organizations may be charged a fee for fuel and labor according to current Charter System Authority policy.
- Teachers and/or club sponsors may develop a specific field trip permission form for trips that are repetitive or frequent (example: weekly trips to the elementary school to participate in a buddy program, or multiple events at the Rotary Club). However, dates must be specific.

Students are only permitted to attend extracurricular overnight trips if they have a "C" average or

better, in all classes. It is the responsibility of the club sponsor to monitor this.

### **FOOD OR DRINK**

Due to several factors including academic focus and school cleanliness, outside food and drink items except for water, are **not** allowed inside classrooms, the Auditorium, the Gym or the Media Center. This does not apply to items a student brings with them to eat during lunch in the Cafeteria. Students may be required to throw away any outside item brought with them to school and/or class. Water is allowed in clear bottles or containers only. Students cannot have food delivered to school.

### **GRADING**

The principal and assistant principal will communicate grading criteria/directives at the beginning of each school year. Unless directed otherwise, OHS grading policy follows LCSD directives. Every teacher will explain his/her grading procedure to every student in the first week of school and document it in their syllabus. Parents/guardians must be notified as soon as possible when a student drops two or more grades, and/or is failing a course.

**A minimum of 1 grade per week is required to be graded and entered for each student!**

#### **OHS Grading Scale:**

<b>90-100</b>	<b>A</b>
<b>80-89</b>	<b>B</b>
<b>70-79</b>	<b>C</b>
<b>60-69</b>	<b>D</b>
<b>0-59</b>	<b>F</b>

Semester grades are determined by using the following formula: 40% for first quarter + 40% for second quarter + 20% for exam. This is for traditional classes that do not have an End of Course Exam (EOC). Overall course grades for EOC courses are averaged 35% for first semester + 35% for second semester + 30% for an EOC exam grade.

### **Make up work**

Teachers are expected to provide make-up work within 24 hours of a request. Requests for homework will be coordinated by the Attendance/Guidance secretary. The easiest way to keep students/classes/make up work up-to-date is the use of google classroom. The student will be given the number of days absent plus one additional day to make up all missed work for full credit. For example, a student missed class on Monday and they return the next day. In this scenario, the student must submit make-up work in class on Friday. They get two class periods to submit their make-up work. Teachers should calculate the due dates based on the days they see the student.

### **Homework**

Relevant homework can be an extension of the daily lesson. Homework should be assigned with a real purpose in mind, and it must be planned to benefit the student. Homework should be graded in a timely manner and returned to the student to enhance learning. Students who do not bring in homework as assigned are to be given the appropriate grade for non-completion. If resource materials other than textbooks are needed for the completion of assignments, these are to be provided along with the assignment.

## **GRADUATION REQUIREMENTS**

Graduation requirements include the following 24 credits and assessment:

- 4 credits in Math, including Algebra 1, Geometry, and 2 additional math courses.
- 4 credits in English
- 3 credits in Science, including Biology, and 2 additional Science courses.
- 3 credits in Social Studies (World History, US History, and Government/ Economics)
- 1 credit in Fine or Performing Arts (Introduction to Information Technology fulfills this requirement)
- 1 credit of Hope
- FSA/ELA score of 3 or higher
- Algebra 1 End of Course (must pass to earn credit in Algebra 1
- Geometry end of course exam
- Biology End of course
- 1 Virtual Course

Students must have a minimum unweighted grade point average (GPA) of 2.0 to graduate. The GPA is calculated using all of the grades a student receives throughout high school. Each grade is assigned a numerical value: A=4, B=3, C=2, D=1, and F=0 points. These points are added up and then the total is divided by the number of grades. The quotient is your GPA.

## **HALLWAY BEHAVIOR/HALL PASSES**

Students are expected to proceed from class to class in a quiet, courteous fashion. Loud or rude behavior, including profanity, will result in disciplinary action.

A student is **required** to have a hall pass that has been completed and signed by their teacher to leave class during the class period. Students must carry the hall pass with them at all times and will be asked to show it to any school employee and/or other adult in the building, if requested. If a student is out of class without a signed pass, the student will be escorted back to class or to ISS, depending upon the situation.

A student who is frequently out of class instead of being in class may be placed on a No-Pass policy for the remainder of the semester, as determined by an Administrator. Bathrooms are not hang out areas, students need to use and return to class in a timely manner. Abuse of bathroom privileges could lead to a parent conference.

## **HOMECOMING/PROM**

Homecoming is a week-long event during football season at Oasis High School and is a celebration of the school and its culture. Homecoming week is a tradition and an opportunity for our school community to show school spirit and pride. This exciting week is filled with daily activities, a home football game on Friday night and the Homecoming Dance on Saturday night. Additional information will be provided closer to the actual event dates.

The Homecoming Dance can be attended by any student who is currently enrolled as a student at Oasis High School at the time of the event. All students must be in “good standing” to attend the dance. A student is in “good standing” if there are no outstanding fees or fines in their school account and they have not been assigned any day(s) of out-of-school suspension during the current school year. There is a fee charged to purchase a ticket to the dance.

Prom is a dance designated for Seniors and occurs before the end of the school year before graduation. Only designated Seniors currently enrolled at Oasis High School at the time of the event and in “good standing” will be able to receive a ticket to Prom. Each Senior is allowed to purchase one ticket for a guest to accompany them to the dance. More information will be provided closer to the actual event date.

### ***LOST AND FOUND***

Lost textbooks/library books, Chromebooks, cords and cases are turned in to the front office or the collection bin in the cafeteria.

Any other items not listed above are turned in to the Main Office.

### ***MEDIA CENTER***

The Media Center is open during the school day. There are times when it may not be open and a closed sign will be placed on the door. Library books are available and can be checked out. Food and drinks are not allowed.

- Students must have a signed pass from their teacher to go to the Media Center during class.
- To check out items, a student’s media center account must not show any outstanding fees, fines and/or overdue items. Students can pay for any outstanding items in the media center or the Bookkeeper’s Office, located in the main office area.

### ***MESSAGES/DELIVERIES***

Telephone messages will only be delivered to students in case of an extreme emergency.

All gift deliveries (i.e. flowers, non-latex balloons, etc.) that are dropped off at school for a student will be held in the main office area until the end of the school day. These items cannot be taken on the bus.

Outside food and drink items are prohibited from being delivered to the school.

### ***MID-TERM/FINAL EXAMS***

Scheduled Mid-Term and Final exams occur at the end of the 1st Semester and at the end of the 2nd Semester. The exact exam dates can be viewed on the school website in the Calendar page. Mid-Term and Final exams cannot be taken early. Failure to take these exams will result in a grade of zero (0) on the exam. Speak to your assigned School Counselor for any questions about exams.



## **PARKING**

Parking on campus is a **privilege**. All student drivers are expected to drive in a safe and responsible manner. The student parking lot is located behind, and west of, the main building and bus lot. Parking in the Staff or Visitor parking lot is prohibited. Once the school day begins at 7:00 am, a student is not permitted to go out to their vehicle until the end of the school day at 1:35 pm. The **only** exception is for a student who drives to school and has permission from a parent or legal guardian to sign-out of school for the remainder of the school day.

Students are required to complete a parking contract and provide a copy of their valid driver's license and registration to park on campus. A parking permit for the current school year must be purchased and visible from the windshield at all times.

A general parking permit is \$25.00 and allows a student to park in one of the general parking spaces in the student parking lot. Placard must be hanging on rear view mirror and clearly visible.

A parking permit can be purchased in the front office at school. Any student who parks on campus without a current parking permit is subject to disciplinary action and loss of all driving privileges for the remainder of the school year.

Student drivers understand that they park at their own risk.

## **PLEDGE OF ALLEGIANCE**

Florida Statute requires the Pledge of Allegiance to the Flag to be recited in each school in the State of Florida at the beginning of each day. Upon receipt of a written request by his or her parent, a student has the right not to participate in reciting the Pledge. This includes not standing and placing the right hand over his or her chest. (1003.44, Florida Statute)

## **RESTROOMS**

Student restrooms are located in the middle of each of the main hallways on the 1st and 2nd floor of the school. A student needing to use the restroom during class must have a signed, completed pass from their teacher to leave the classroom. Students must use the restrooms closest to the classroom they are coming from, meaning on the same side of the building **and** on the same floor. Students need to use the restroom and return to class in a timely manner.

Any student who frequently roams the hallways instead of going to the restroom, or returning to class from the restroom, may be placed on a No-Pass policy for the remainder of the semester, as determined by an Administrator.

## **SCHOOL RESOURCE OFFICER**

Law Enforcement Officers are representatives of the Cape Coral Police Department. The officers may serve as classroom lecturers and as a resource in matters concerning the law and law enforcement. Officers may counsel students and faculty and serve as positive role models for students. They may also assist with school clubs and activities. Students may approach the School Resource Officer with information and remain anonymous or may call Crime Stoppers at 1-800-780-TIPS (8477).

**SEARCH AND SEIZURE**

If, at any time, there is reasonable suspicion a student is concealing stolen property, prohibited or illegally possessed substances or objects, a School Administrator may detain and search the student, their locker, vehicle and/or any other personal property items. Some school-related functions, such as dances or trips, may require a search prior to student admission or attendance.

Trained law enforcement canines may be used from time-to-time to conduct random sweeps of student parking lots and lockers.

**SIGN IN/OUT PROCEDURES**

A student arriving to school between 7:00 am - 7:10 am, should report directly to their first period of the day. Any student that arrives to school after 7:10 am is required to sign-in at the front desk and will receive a pass to class.

Any student needing to sign-out during the school day may only do so if a parent/legal guardian, or other adult listed on the student's emergency card, signs them out in person at the front desk. Early sign-outs should be limited to emergency situations and doctor appointments only. Students/parents/legal guardians are encouraged to schedule appointments for after-school hours.

No student shall be released within the final 30 minutes of the school day per School Board policy.

**SPIRIT DAYS AND GEAR**

Friday's are designated as Spirit Day at Oasis High School. Students are encouraged to wear all things that show your Shark Spirit and Pride. Spirit gear, such as t-shirts, hoodies, etc., can be purchased through athletic teams and clubs. These can be purchased through our approved vendor.

**SUSPENSIONS**

Any student who is not in attendance at school due to an out-of-school suspension is prohibited from being on any school district property during the time of the suspension, for any reason. This includes after-school activities and all athletic events. If suspended students are seen on campus, they shall be reported to law enforcement officers.

**TELEPHONES**

Students have access to a school telephone located in the Main Office.

**TRANSCRIPT REQUESTS**

Requests go through Ms. Tammy W in the front office. There is a form you must fill out (available in the front office and OHS website) and they cost \$1.

**VANDALISM**

School is our home for a large part of the day! It is expected that we will treat our facilities and materials in a respectful manner. All incidents of vandalism will be referred to our School Resource Officer to determine if a crime has been committed and may face law enforcement consequences.

***VISITORS***

Visitors must enter the school through the front doors only, show the School Secretary at the front desk a valid state-issued picture ID, sign-in, and obtain a Visitor's pass. All visitors authorized to go to any other area(s) of the school must be accompanied by a School Staff member. Any visitor found without a visitor's pass will be considered trespassing and reported to the School Resource Officer.

***WITHDRAWAL FROM SCHOOL***

Withdrawal procedures for a student are initiated at the request of a parent/legal guardian only. Such requests can be made in person at the Counseling Office.

The student must return all textbooks, library books, uniforms, their assigned Chromebook (including cord and case) and any other school materials prior to leaving the school.

A withdrawal form must also be completed and given to the School Information Specialist, located in the counseling office area.

## **Appendix A**



### **Oasis High School Discipline Guidelines**

All other Level 1, 2, and 3 offenses will follow the expectations in the Lee County Code of Student Conduct.

	<b>1<sup>st</sup> offense</b>	<b>2<sup>nd</sup> Offense</b>	<b>3<sup>rd</sup> Offense</b>	<b>4<sup>th</sup> offense +</b>
<b>Tardy</b>	<b>Detention</b>	<b>Detention</b>	<b>ERC</b>	<b>ERC or OSS</b>
<b>Missed Detention</b>	<b>ERC</b>	<b>ERC</b>	<b>OSS</b>	<b>OSS</b>
<b>Phone/Electronics</b>	<b>Warning</b>	<b>Phone kept in office afterschool detention</b>	<b>Phone kept in office ERC</b>	<b>Parent pick up ERC/OSS</b>
<b>Dress Code Violation/Masks</b>	<b>Warning/change clothes</b>	<b>Change clothes/afterschool detention</b>	<b>ERC/afterschool detention</b>	<b>ERC/OSS</b>

**Appendix B**

# **Oasis High School - Dress Code Simplified**

		
<b>Shirt</b>	<ul style="list-style-type: none"> <li>○ Collared</li> <li>○ Solid color, any color (school colors preferred)</li> <li>○ OHS or quarter sized emblem on chest</li> </ul>	<ul style="list-style-type: none"> <li>○ T-shirt</li> <li>○ Stripes, patterns</li> <li>○ Large emblem across the chest/back</li> <li>○ Sweaters / Long sleeve t-shirts</li> <li>○ Writing on sleeves</li> <li>○ Shirts from other schools</li> </ul>
<b>Pants / Capris</b>	<ul style="list-style-type: none"> <li>○ Khaki (tan), blue, black, grey pants/capris</li> <li>○ Solid blue jeans</li> <li>○ Button / zipper</li> </ul>	<ul style="list-style-type: none"> <li>○ Leggings / joggers/ sweatpants</li> <li>○ Drawstring / elastic waist gym shorts</li> <li>○ Patterned jeans, acid wash or white</li> <li>○ Holes in pants or jeans</li> </ul>
<b>Shorts / Skirt</b>	<ul style="list-style-type: none"> <li>○ Khaki (tan), blue, black, grey or denim</li> <li>○ ½ way between fingertips and knee</li> </ul>	<ul style="list-style-type: none"> <li>○ Patterned khaki, patterned jeans, acid wash, white</li> <li>○ Fingertip length</li> <li>○ Holes in shorts or skirt</li> </ul>
<b>Hooded Sweatshirt* / Jacket</b>	<ul style="list-style-type: none"> <li>○ Solid color, any color (school colors preferred)</li> <li>○ Any OHS sponsored activity</li> <li>○ <i>*If the sweatshirt is removed, the shirt underneath must meet dress code</i></li> </ul>	<ul style="list-style-type: none"> <li>○ Stripes, patterns</li> <li>○ Large emblem across the chest/back</li> <li>○ Sweaters / Long sleeve t-shirts</li> <li>○ Writing on sleeves</li> <li>○ Sweatshirts from other schools</li> </ul>
<b>Shoes</b>	<ul style="list-style-type: none"> <li>○ Closed toe, closed heel</li> <li>○ Loafers, sneakers, athletic shoes</li> </ul>	<ul style="list-style-type: none"> <li>○ Flip-flops, slides, sandals, crocs, slippers, soft-soled shoes</li> </ul>
<b>Headwear</b>	<ul style="list-style-type: none"> <li>○ Headbands (1" width)</li> </ul>	<ul style="list-style-type: none"> <li>○ Hats, caps, bandanas, coverings, hoods</li> <li>○ Sweatbands (outside of PE)</li> </ul>
<b>Fridays</b>	<ul style="list-style-type: none"> <li>○ Any OHS t-shirt (any color), short or long sleeved</li> <li>○ Any solid t-shirt in school colors: white, grey, navy</li> </ul>	<ul style="list-style-type: none"> <li>○ Large (non OHS) emblem across the chest</li> <li>○ Sweaters</li> <li>○ Shirts from other schools, non-OHS shirt</li> </ul>

\*If the sweatshirt does not have a hood, a collared shirt must be worn. Students that must be repeatedly warned to remove their hood, may temporarily, or permanently, lose the privilege to wear hooded sweatshirts.

- Clothes shall not be overly baggy, or overly tight.
- All other dress code guidelines from the Lee County Student Code of Conduct are in effect.

- All designs and logos must be approved by the Principal. The Principal or designee has the authority to make the final determination for dress code compliance.